

MINUTES OF THE PARISH COUNCIL MEETING

Thursday 21 September 2023, Village Hall, 7pm

Parish Councillors Charles Holroyd (Chairman), Paul Barnes, Nigel Long, Nick Ralls; Clerk Susan Turner; Guests: Parish Lengthsman Gordon Hunt. Members of the public 1

1 WELCOME & APOLOGIES

Apologies, Alison Barker; County and Ward Councillors; PCSO Andy Jones.
(Andy Jones sent note working late shift, will attend if possible but proved not to be the case.)

2 PUBLIC SESSION One member of public present; no issues raised not already on Agenda.

3 MINUTES OF PREVIOUS MEETING of 20 July, agreed and signed by Chairman.

4 DECLARATIONS OF INTEREST in items on the Agenda, none.

5 REPORTS TO THE MEETING

.1 Written report received from County Cllr Henderson APPENDIX I

- *Please take a look at Hampshire Business Awards details; also the report on County Farms.*
- *I am a HCC Stakeholder Governor for Hampshire Hospital Foundation Trust and went up to Westminster to look at Plans for the new Basingstoke Hospital. As vice chair of the Council of Partners for the North Wessex Downs AONB, I am passionate about our Countryside and recently had a meeting with the Hospital to discuss the importance of the new Hospital fitting in with our landscapes. The Hospital have suggested they meet with local communities to discuss the plans.*

.2 Parish Lengthsman report for September.

- All councils assets are in good condition
- A kind parishioner has made repairs to the football net so good for a while.
- Monday 04 September I walked all the Footpaths:
 - FP 9 clear and easy walking
 - FP 14 very overgrown with vegetation and the hedge on the right at the entrance with cemetery lane encroaching to path.
 - FP 12 very overgrown with vegetation.
 - FP 7 hedges starting to invade the path.
 - FP 6 a lot of grass at the top of the field from Weston road.
 - FP 8 still as reported by Cllr Alison Barker with hedges encroaching.
- Wed 13 September County Lengthman visit.
 - Trimmed the hedge and cut the vegetation along FP 14.
 - Cut the vegetation along FP 12
 - I then met with him at the playing field and he started to trim the elder bush while I went collect a bag to put the clippings in; when I returned he had to stop as he found a pigeon's nest in the bush; we cleaned the clippings and I took them away.

I will go along and finish the job when I'm certain the bird has left.

Question raised regarding the football net. Is it time to buy a new one? Answer – Its possible that the Parish Council has a second net from a pair. Chairman to enquire.

6 THAMES WATER AND PUMPING STATION

.1 Update 24 August – 'The tankers stoped about a week ago and the above ground pump has gone as well. It seems they have sorted the problem at last. No-one from Thames Water seen there in the last week.'

.2 A request made of from Thames Water for a statement on current position and a site visit to meet with residents. Revised request now for update on medium term plans, schedule for upgrade and written communication with residents. No response recently received to emails. Suggested letter to MP if no further communication from Thames Water.

7 PLANNING Update on recent planning applications **APPENDIX II.**

.1 New planning application for consideration

23/02357/ROC (Validated 19 Sept) Magellans, Baymans Lane. Variation of condition 1 (plans) of 22/02755/FUL to decrease the size of pool house with amendments to roof of pool house and plant building and an increase of size of pool. Agreed no comment.

For signature (p1 of 4)

Tree applications

T/00347/23/TCA (Validated 25 Aug) Oaktree House, 2 Limbrey Hill. 1 Lime: fell.

Parish Council response:

'The Lime an attractive, healthy tree. It can be viewed from the wider locality and contributes to the tree cover of the Conservation Area. The Lime is a valuable native trees for wildlife.

'The Parish Council requests - it not be felled without very good reason - a solution be found that protects the tree - the tree officer makes a site visit.

'The Parish Council is content to defer to the opinion of the tree officer as to whether some reduction to the canopy would be advisable.'

.2 MOTO update J6 Local Parishes are united in opposing this application. Further brief consultation response submitted **APPENDIX III.**

.3 Local Gap – Upton Grey to Weston Patrick/Weston Corbett. The 2020 Issues & Option consultation / 'Local Green Space' consultation – also included proposals for 'Gaps'.

AGREED To submit Local Gap request to maintain green fields, sense of clear separation between Upton Grey and Weston Patrick / Weston Corbett. See map **APPENDIX IV.**

.4 Local Plan Update – EPH (Economic Planning and Housing Committee) discussed the Local Plan Update Spatial Strategy document (the Draft document as put on hold last year) at meeting on Thursday 07 September. The meeting heard a number of speakers.; discussion on individual sites carried over to meeting 28 September.

i The LPU will – **APPENDIX V**

- Use the Standard Method over the Plan Period as a whole
- A 'stepped approach' will lower the housing number to 700dpa for first five years
- No changes at the moment to major sites allocated 2022 Draft (as put on hold).
- Re Policy SS5, Upton Grey continues to have no housing allocation.

ii Reg 18 consultation now scheduled for publication January 2024.

iii Council leader and Planning portfolio holder seeking to arrange visits to all Parish Councils – awaiting confirmation of November meeting date.

.5 Government Consultation on Local Plan-making reforms to 18 October

FOR INFO ONLY - Notes at **APPENDIX VI.** Proposals for a 30-month target for Local Plan preparation with a requirement for six preparation stages and three mandatory 'gateways', the second two of these to be assessed by an Inspector. Aim is for more engagement with consultees and Inspectorate earlier in the process. Changes proposed to the tests for Soundness; guidance needed re required evidence base; criticisms the Plans will be less 'robust'. Agreed no benefit to Parish Council in submitting a comment.

8 GOVERNANCE AND FINANCE

.1 Draft EDI Policy (Equality, diversity and inclusion) **APPENDIX VII**

AGREED To adopt the policy as a basis for ongoing consideration, action, and review.

.2 Code of Conduct; Standing Orders; Financial Regulations; Risk Assessment.

REVIEWED AND AGREED to be fit for purpose for 2023/24.

.3 BDBC's Community Infrastructure Fund (CIF) – Second stage project proposal in preparation by the Village Hall Committee. The application is for a new kitchen – a complete refurbishment to bring it up to commercial standards with the capacity to cater for larger groups than currently possible. This will involve replacing kitchen units – keeping cooking facilities – but including a fast commercial dishwasher with a two-minute cycle. Problem now that to wash crockery, cutlery takes ages; encourages use of disposables, or option to rent in which also has cost and needs organising. Grant request for £9,850. The application includes supporting paperwork including a village survey to validate need and local support – the Village Hall committee to conduct via Survey Monkey.

AGREED unanimously has the support of the Parish Council to submit on behalf of the Village Hall

.4 Ward Councillor Community Grants

2022/23 grant awarded for Jubilee (Queens Green Canopy) tree. Favoured sites at the Pond and at Cleves Lane Green cannot be used for chosen trees because of honey fungus. Research show the difficulty of finding a suitable resistant tree.

The 2022 Jubilee tree survey of the village resulted in 95 responses in favour:

- 59 for planting a Jubilee tree at the pond
- 23 for planting a Jubilee tree at the playground
- 13 for planting a Jubilee tree at the Cleves Lane green.

Noted that 23% residents voting to plant trees at The Recreation Ground is not an inconsiderable number and represents c25% of those responding. There is scope to plant a group of small trees. Expenditure as per the allocated grant funding.

2023/24 grant stream – Expressions of interest for this year’s Ward Councillor Community Grant to be submitted by end September.

AGREED To submit application on behalf of the Village Hall Committee.

.5 Parish Council grant funding – Village Hall application APPENDIX VIII

AGREED Grant request from the Village Hall of £809.59 towards internal painting and associated maintenance. This sum to be combined with other (regular and agreed) contributions to the Village Hall such that the Parish Council will pay the invoice.

.5 Parish Council website Hugo Fox has provided free community websites for a number of years; now to begin charging. Their basic (bronze) package will be £9.99 per month.

AGREED To remain with Hugo Fox for time being at cost of c£120 per annum.

.6 Accounts to date Reconciliation at 20 September = £36,118.98 **APPENDIX IX**

Payments

Payments since the last meeting of 20 July

23	Saunders – Maintenance Contract July	£279.00
24	Lengthsman – Salary July	£61.60
25	Clerk – Salary July	£528.00
26	Saunders – Maintenance Contract August	£279.00
27	Lengthsman – Salary August	£61.60
28	Clerk – Salary August	£528.00

Payments authorised

Do the Numbers – Internal Audit	£190.00
Tim Cannons – Village Hall internal maintenance/painting	£3,600.00
Jubilee tree purchases up to awarded grant funding	£450.64
Hugo Fox 12 months’ website hosting	£122.28
SP for WEL Medical - Defib electrode pads	£71.49

Income anticipated – Second six months’ precept = £9,302.50; Tennis subs = £1,710.00.

9 POND

.1 Alder tree at the pond showing increasing signs of decline presumed due to Honey Fungus.

ACTION Chairman to request tree surgeon assess the tree for any structural weakness.

.2 Pond vegetation APPENDIX X Proposal to cut back the Iris and reed; Proposal for some new, more diverse native planting. One quote received to date.

AGREED To go ahead with part clearing existing vegetation in November. Proposals for additional planting to be subsequently considered with grant funding.

.3 Fish A number of large goldfish released into the pond. Seen at the surface in the mornings struggling to breath.

AGREED To request via village email to not release fish into the pond. Action Chairman.

www.froglife.org/info-advice/frequently-asked-questions/protecting-ponds/

‘Always get permission from any pond-owner should you intend to transfer species between ponds. Movement of some species, if protected or considered damaging to native wildlife, is illegal under the Wildlife and Countryside Act 1981. Transferring fish and some amphibians may also require a licence or consent.

‘Ideally, fish should be kept separately as they’re voracious predators of spawn/tadpoles.’

10 HIGHWAYS AND TRAFFIC

.1 Speed limit reminder signs

i HCC Licence (S72) Two copies received from Hants Legal. Signed by Chairman and Clerk; one copy for return.

Agreed locations as previous BDBC licence.

- Bidden Road adjacent to Meadowside on warning sign post
- Tunworth Road / Church Street North on first 30 repeater post
- Weston Road, east of new junction on junction warning signpost.

ii Purchase order to be submitted to agreed Contractor – Simone Surveys Ltd.

Servicing visits are on Tuesdays @ £50 per visit for replacing the battery, downloading the stored data in terms of the number of activations, and moving the SLR if required. (Charge is the same per visit whether moving the device or not.)

AGREED An initial schedule of six x three-weekly visits, total £300, to cover the next four months, moving every visit:

- Location 3 - Weston Road
- Location 1 Bidden Road
- Location 3 - Weston Road
- Location 2 - Church Street North
- Location 3 - Weston Road
- Location 1 Bidden Road

.2 Public rights of way APPENDIX XI

Outstanding issues – as per Parish Lengthsman Report.

- FP 7 hedges starting to invade the path.
- FP 6 a lot of grass at the top of the field from Weston Road. (Path on two levels.)
- FP 8 Hedges cut back from path behind Weston Road houses but all arisings left on the path, including Holly clippings, not good for dogs.

Noting FPs 7, 8, 9, 12 & 14 are on County List, not FP 6.

Countryside Access Team have been notified that the County Lengthsman cut FPs 12 & 14 on 13 September.

Email submitted to the Lengthsman Company thanking the LM for a job well done.

.3 RVEI (Road Verges of Ecological Importance) in and around the Parish at APPENDIX XII.

11 FURTHER UPDATES / REPORTS

.1 Church Meadow Questions from Parishioner as to how the field will be maintained and whose responsibility. For owner and managing group to address. Thought some hedges belong to Church Meadow, some to bordering properties.

.2 Hoddington Estate Question of private golf course. Involving engineering works so would require planning consent. Chairman to contact Estate manager.

.3 Recreation ground

AGREED The Elder bush growing in the picket fence to be removed and stump treated as soon as the nesting pigeon has gone.

The basket ball hoop in need of replacing, ideally with a chain one.

.4 Strimmer / brushcutter The Parish Lengthsman recommended an EGO battery powered trimmer. Similar to model already owned by the Church. To ask if there could be an arrangement for the Parish Council to borrow.

12 NEXT MEETINGS

Next Parish Council meetings 7pm, Village Hall, 19 October, 16 November.

Meeting closed 8.40pm with thanks to all

For signature (p4 of 4) Date

APPENDIX I CLLR JULIET HENDERSON – HCC REPORT – SEPTEMBER 2023

1. Please take a look at the Hampshire Business Awards details, to see if there is a business you would like to nominate for one of the Categories. You might also be interested in our County Farms update.
2. Please do put the Rural Crime Roundtable with Police and Crime Commissioner Donna Jones in your diary. It is on the 17th of October at 6.30pm in Cliddesden Village Hall.
3. I am a HCC Stakeholder Governor for Hampshire Hospital Foundation Trust and went up to Westminster to look at Plans for the new Basingstoke Hospital.

As vice chair of the Council of Partners for the North Wessex Downs AONB, I am passionate about our Countryside and recently had a meeting with the Hospital to discuss the importance of the new Hospital fitting in with our landscapes. The Hospital have suggested they meet with local communities to discuss the plans and I am keen to know if you would like to attend a meeting.

1. New Investment for Adult Social Care Hampshire Cabinet approved a proposal for £173m capital investment in Adult Care. The proposed outline business case for the investment was given the green light and the County Council will commence a formal public consultation on the proposed changes in September for 10 weeks with a formal decision going to the Lead Member for Adults Services.

The proposed investment includes two confirmed new build sites for care homes at an estimated cost of £65m. In addition, a further new build care home site and extensive modifications, and expansion work at three existing homes are included at an estimated cost of £108m. This record investment proposal would ensure our buildings and facilities are fit for the future and safeguards the long-term viability of the care estate, to ensure our residents can live and receive care in modern, well-equipped facilities and ensure the increasing complex needs of residents can be successfully met in Hampshire.

The changes would see HCC Care providing 1,000 beds, an increase of 100 beds across the County, through a streamlined estate of 13 sites. Thus enabling delivery against the three key service areas that the updated service strategy is based upon: short term, nursing, and complex residential dementia.

2. Highways Information New Gritters for Hampshire Highways – All our gritters are named by local school children and the two new ones being used around Basingstoke are Elvis Spreadly (thanks to Daniel from Brighton Hill Community School) and Grit of Thrones (thanks to Paige from the Costello School).

Reporting Highway Problems

Potholes: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes>

Tree/hedge problems: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge>

Flooding/drainage issues: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding>

Pavement problems: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/paving>

Problems with rights of way:

<https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>

When reporting an issue, you'll be sent an email confirming a reference number for the report. If you would like me to follow this up for you then please forward that message to me and I will chase for you

3. The inaugural Hampshire Business Awards are being held this autumn. Do you know of a business, organisation or individual who should be nominated for one of the award categories?

- Hampshire Business of the Year (sponsored by Menzies)
- Tech Startup of the Year (sponsor to be announced)
- Best Place to Work Award (sponsor to be announced)
- New Business of the Year (sponsor to be announced)
- Not-for-Profit of the Year (sponsor to be announced)
- Entrepreneur of the Year (sponsored by Herrington Carmichael)
- Young Business Person of the Year (sponsored by Farnborough Airport)
- Contribution to the Community Award (sponsored by Milestone Infrastructure)
- Commitment to Education, Training & Skills (sponsored by Utilita)
- Sustainable Green Investment Award (sponsored by FatFace)
- Made in Hampshire Award (sponsored by Hampshire County Council)
- Technology Innovation Award (sponsored by Gulfstream)
- Equality, Inclusivity & Diversity Initiative Award
- Chamber Business of the Year (sponsored by Hampshire Chamber of Commerce)

You can find out more and how to submit a nomination at:

https://thebusinessmagazine.co.uk/business_events/hampshire-business-awards/?fbclid=IwAR1mgc8Eqf9FStnm5QqyBdczErcsvhiUrZjKaFb4IO0Hbiorpes6pYYJNZg

Hampshire's County Farms Hampshire retains an estate of County Council owned farms. Our 30 County Farms are playing a crucial role in maintaining and improving Hampshire's landscape and they also give young farmers an important first step on the farming ladder. This year we have made excellent progress in increasing the diversity of our tenant farmers which is great to see.

If you watch Countryfile regularly you will know that our Hampshire tenant farmers have featured in several episodes over the last 12 months. That positive coverage is set to continue as our new tenant of Tynefield Farm (Fareham), Flavian Obiero, has secured a monthly slot on Countryfile as a young farmer starting out in agriculture. We can all support Hampshire's farmers by buying local produce and shopping at farmers markets and farm shops where we can. The County Council produces an annual report into the County Farms: <https://www.hants.gov.uk/landplanningandenvi.../county-farms>

Recycling Disposable Vapes - To help tackle the environmental impact of vapes, all our Household Waste Recycling Centres (HWRC) can now accept reusable, refillable and disposable vapes for recycling. Most large supermarkets and some shops also have special bins where batteries, including single use vapes, can be disposed of safely. Anything containing batteries, including vapes, should never be placed in your waste or recycling bin at home, as they are inflammable and can spontaneously combust. Broken batteries are the single biggest cause of fire in refuse trucks and waste sites.

HWRC can accept all types of vapes and the guidance is not to dismantle the items in any way before disposal for safety reasons, unless the batteries can be safely removed for separate recycling.

APPENDIX II
PLANNING UPDATE 19 SEPT 2023

APPLICATIONS NEW SINCE LAST MEETING

23/02357/ROC (Validated 19 Sep 2023) Magellans, Baymans Lane, South Warnborough.

Variation of condition 1 (plans) of 22/02755/FUL to decrease the size of the pool house with amendments to the roof of the pool house and plant building and an increase of the size of the pool

T/00347/23/TCA (Validated 25 Aug 2023) Oaktree House 2 Limbrey Hill. 1 Lime: fell

The Lime an attractive, healthy tree. It can be viewed from the wider locality and contributes to the tree cover of the Conservation Area. The Lime is a valuable native trees for wildlife.

The Parish Council requests: - it not be felled without very good reason - a solution be found that protects the tree - the tree officer makes a site visit.

The Parish Council is content to defer to the opinion of the tree officer as to whether some reduction to the canopy would be advisable.

T/00307/23/TCA (Approved 06 Sept) Cleves House, Cleves Lane. The works we are applying for are: Ground works and associated root severance to install root barrier (22m in length/ 4m deep). The reasons for the application are as follows: a. Trees have been positively implicated in subsidence damage. b. The proposal seeks to install a root barrier to isolate the trees from the building.

PROGRESS OF RECENT APPLICATIONS

23/01803/HSE (Withdrawn 08 August, Validated 19 Jul 2023) Yew Tree Cottage Weston Road. Alterations to existing outbuilding/garage/annexe to form additional ancillary accommodation

T/00253/23/TCA (Approved 24 August 2023) Gables House Church Street 1. Reduce Lime by 12ft all round leaving a finished height of 110ft and spread of 35ft. 2. Cut back overhanging branched from adjacent tree leaving a clearance of 8ft from other trees. 3. Prune back Apple tree from Church Street leaving a 2ft clearance.

T/00274/23/TCA (Approved 15 August 2023) Glebe Cottage, Church Street. T1 – Horse chestnut T/002470/23/DDD REF – Reduce Height from 24m to 20m; reduce width from 25m to 20m; crown lift to 7m. Reasons – Recent central limb failure/snapped over footpath which has now created a large wind gap to the remaining large limbs leaning heavily over footpath, surrounding gardens. My reason for a heavy reduction is to reduce mechanical stresses on the long limbs now open to the wind and stop the cavities lower down in the crown from failing.

T/00270/23/TCA (Approved 18 August 2023) Covington House Weston Road. T1 Whitebeam: Crown reduce all round leaving an approximate finished height of 11m with a spread (radius) of approximately 4m. Crown lift to approximately 5m and thin by 25%.

T/00273/23/TCA (Approved 18 August 2023) Dormers House, Weston Road. 1 Eucalyptus: fell.

23/01630/HSE (Pending 30 Jun 2023) Upton House, Basingstoke Road. Erection of detached ancillary residential annex including carport, garden store with utility room at ground floor and living, bathroom and bedroom at first floor level.

23/01485/HSE (Withdrawn 18 August 2023) Stable Cottage, Basingstoke Road. Erection of a detached garage, alteration to location of existing garden shed with improvements to landscaping including the replacement of front box hedge with yew trees.

23/01066/FUL (Pending, Validated 11 May 2023) Waverley Cottage, Church Street. Amended description – Demolition of existing garage/annexe structure and erection of a 2-bedroom dwelling and all associated works.

23/00957/LDEU (Pending, Validated 13 Apr 2023) Thursden Cottage, Basingstoke Road, Upton Grey. Application for a Certificate of Lawfulness for the existing use of the property known as Thursden Cottage as a self-contained dwellinghouse.

23/00809/LBC (Granted 24 Aug) The Old Bakery, Church Street. Replacement of 9 no. windows and a rear door.

23/00015/REF **APPEAL**

APP/H1705/W/23/3317257 start date 12 June, interested party consultation to 17 July.

Land Adjacent To Meadowside And Bidden Road. Erection of up to 16 no. dwellings (including 6no. affordable houses) with all matters reserved. PC response submitted.

22/00518/LBC (Pending, Validated 21 Feb 2022) Tile Barn Cottages, Little Dean Lane. Roof works. Response from Society for the Protection of Ancient Buildings 23rd March 2022 – no further comment since then (at 09 Sept 2023).

APPENDIX III MOTO APPLICATION (J6) – LATEST PC RESPONSE

(28 August 2023) Case officer Nicola Marchant Land Adjacent

17/03487/FUL (Validated 02 Nov 2017) *Land Adjacent to J6 M3 Construction of a new Motorway Service Area to comprise an amenity building, lodge, drive-thru coffee unit, associated car, coach, motorcycle, caravan, HGV and abnormal load parking, and a fuel filling station with retail shop, together with alterations to the adjoining roundabout on the M3 and slip roads to form an access point and works to the highway. Provision of landscaping, infrastructure and ancillary works.*

Upton Grey Parish Council confirms its opposition to this proposal and reaffirms its comments of November 2017 made in response to earlier consultation.

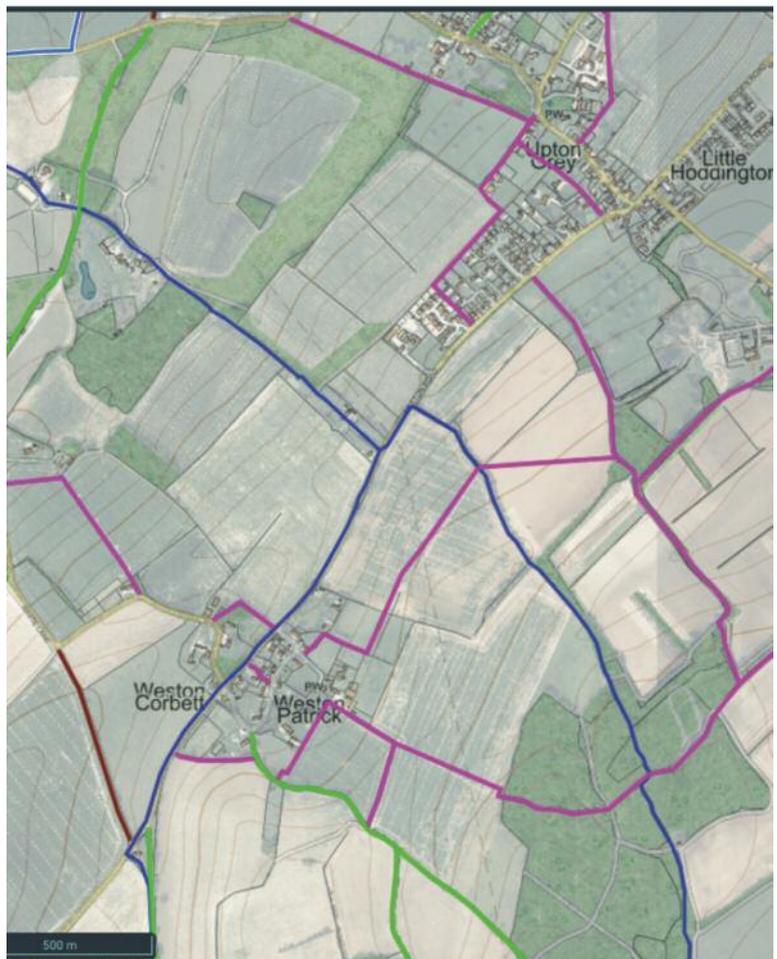
Six years on, the many environmental concerns cannot be argued away. The impact of the proposal will be damaging and potentially disastrous – to the site itself and to its environmentally sensitive locality – notably Hackwood Park, Crabtree SINC & Local Nature Reserve, the Loddon springs and wetlands. (To draw attention to the comment from Thames Water that: 'Failure to enforce the effective use of petrol / oil interceptors could result in oil-polluted discharges entering local watercourses.') Plus to consider the unwanted burden of additional foul water and sewage discharge to the Loddon.

BDBC declared its Climate Emergency in September 2019, and Ecological Emergency in October 2021.

The Borough Council's new administration is seeking to promote and strengthen its Green agenda.

This proposal contributes nothing to the sustainable development of Basingstoke, its existing services or surrounding villages. Its high environmental cost brings no corresponding benefit to the borough to even begin to mitigate the harm. As such, the Parish Council requests this application be refused.

APPENDIX IV LOCAL GAP UPTON GREY AND WESTON PATRICK / WESTON CORBETT



APPENDIX V.I

NOTES - FROM DRAFT LOCAL PLAN UPDATE DOCUMENT, **EPH 07 SEPT AGENDA PACK**

CONSIDERATION OF HOUSING NUMBERS AND PROPOSED WAY FORWARD

2.21 While the NPPF remains unchanged, and if the Council wants to move forward with plan making at this time, it is considered that the only realistic options to move forward is to progress [using the Standard Method over the Plan Period as a whole](#).

However, given local issues such as the suitable and timely provision of infrastructure, uncertainty over the future of water supply and the impact of development on water quality it is considered suitable and prudent to apply a [stepped trajectory to housing provision](#).

Such an approach would also, importantly, support the delivery of strategic sites which take time to deliver due to their significant lead in times.

2.22 The stepped approach will effectively lower the housing number for the first five years of the Plan period before a step up over the longer term. With Local Plans legally requiring review every five years this will enable the housing number to be reconsidered in five years' time. A figure of just under [700 homes per year](#) is considered suitable, including a small buffer in line with the NPPF, amounting to an approximate reduction of around 20% from the current standard methodology figure for the first five years.

3 DRAFT SPATIAL STRATEGY

3.1 [Papers were previously published in June 2022](#) outlining details of the previously proposed draft spatial strategy for the Plan. [As the papers were not discussed, some of the key elements of that report, most notably relating to housing allocations and also the approach to rural areas, are re-provided here.](#) In relation to proposed site allocations and policies, whilst work is continuing to refine the site assessment process, **the content of the previous report remains unchanged at this stage** to enable a discussion to take place on the previous draft proposals. [The work will be revisited post committee to fully consider comments made and also the evolving evidence base, and the strategy will be updated prior to formal consultation.](#)

POLICY SS5: NEIGHBOURHOOD PLANNING

3.11 The policy sets out the council's support for Neighbourhood Planning and includes specific housing requirements for the settlements outside Basingstoke as a key part of the spatial strategy. A similar approach is set out to that included in the current adopted Local Plan but with housing numbers updated to reflect the new Plan Period and the outcomes of the Settlement Study which was discussed by this committee in 2022. [\[NO ALLOCATION FOR UPTON GREY\]](#)

3.12 One notable change to the current adopted policy is the approach to the size thresholds for the types of development that can contribute to a settlement's housing figure. It is set out that the current threshold of less than 10 homes in SPBs be removed so that all net new development in an SPB would count towards the requirement.

APPENDIX V.II LOCAL PLAN UPDATE SCHEDULE

Milestone and explanation of milestone	Date/Expected date
<p>Potential Issues and Options consultation The Issues and Options consultation represents the first public consultation stage in the update process and is non-statutory.</p>	Completed
<p>Consultation on draft Plan (Regulation 18) This statutory stage includes a six week consultation on a draft Plan, which will set out the council's preferred strategy for accommodating future growth. Comments made at this stage will help to shape the next stage of the Plan</p>	Winter 2023/4
<p>Publication of Submission Draft Local Plan (Regulation 19) This involves the publication of the Plan in a form which the council believes to be sound and which it intends to submit for examination. This stage includes a further six week consultation period. Comments must specifically relate to the legal compliance and soundness of the plan.</p>	Winter 2024/5
<p>Submission (Regulation 22) This is when the plan is submitted by the council to the Secretary of State. The evidence base and the representations made during the Submission Plan consultation are also provided to the Secretary of State. The Examination of the Local Plan starts at this point.</p>	Spring 2025
<p>Examination and Main Modifications The examination involves an independent Planning Inspector testing the plan for legal compliance and soundness. This process includes an</p>	Summer 2025

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Milestone and explanation of milestone	Date/Expected date
<p>examination in public where public hearings are held.</p>	
<p>Adoption The final stage in the process is the formal adoption of the Plan by the council. Once adopted it forms part of the development plan for the area and will guide future development.</p>	Winter 2025/6

APPENDIX VI

NOTES - GOVERNMENT CONSULTATION ON LOCAL PLAN-MAKING REFORMS Levelling-up and Regeneration Bill consultation open till 18 October

www.gov.uk/government/consultations/plan-making-reforms-consultation-on-implementation

Government is consulting on proposals for a 30-month target for Local Plan preparation. The aim is for Local Plans to be prepared more quickly and updated more frequently so more of them are up-to-date.

Under these proposals, the Local Planning Authorities (LPA) would be required to go through six preparation stages and three mandatory 'gateways' to get their Local Plans in place. At each gateway point, 'assessors' would check that the Plan meets legal requirements and is sound, and would flag up any potential issues. The first gateway 'may' involve assessment by a Planning Inspector, the second and third definitely would.

To help meet the proposed 30-month time frame, the test of 'Soundness', which holds up many Plans at public examination, is set to be changed to 'ensure that the evidence prepared by local authorities is proportionate'. And Plan examinations should take no longer than six months.

Re the tests of Soundness, the Government is still to undertake work on how the 'alignment' test will replace the Duty to Co-operate, and also consider the test of Deliverability and the test of Meeting Development Needs.

The Local Plan's Evidence Base currently includes extensive (and expensive) evidence material to demonstrate the Plan is sound. It will be important for Government to define what evidence councils are expected to produce.

Involving Planning Inspectors at the gateway stages has been welcomed in creating greater collaboration between the LPA and the Inspectorate early on. However Planning Inspectors are in short supply; more input by Inspectors could bring more costs, and if different Inspectors are involved at different stages, this could cause problems as their approaches may differ.

'Nationally defined' digital templates would set out 'standardised approaches' to parts of the Plan. There is concern about how far 'standardisation' should go – councils must be able to customise the documents to cater for the different qualities and challenges of their areas.

The Government objective of simplifying the Plan-making process has been welcomed by planners and developers. But concerns have been raised that the proposals oversimplify such that resulting Plans may not be sufficiently 'robust' or 'ambitious', speed being achieved at the cost of quality.

www.planningresource.co.uk/article/1831982/14-key-proposed-changes-local-plan-making-governments-latest-consultation

APPENDIX VII



EDI – EQUALITY, DIVERSITY & INCLUSION – DRAFT POLICY FOR REVIEW SEPTEMBER 2023

STATUTORY REQUIREMENTS AND DUTIES

The Equality Act 2010 places an Equality Duty on public bodies and organisations carrying out public functions. Its main aim is to support good decision making by ensuring public bodies consider how different people will be affected by their activities. It also helps to deliver policies and services that are efficient and effective, accessible, and that meet different people's needs, as much as is reasonably possible.

The Public Sector Equality Duty includes a general duty and specific duties.

The three main aims of the general duty are to:

- 1 eliminate unlawful discrimination, harassment and victimisation
- 2 advance equality of opportunity between people from different groups
- 3 foster good relations between people from different groups.

Specific duties require public bodies to:

- 4 publish information to show their compliance with the Equality Duty annually
- 5 set and publish at least one measurable equality objective every four years which will further the three aims of the Equality Duty.

THE AIM OF UPTON GREY PARISH COUNCIL'S EDI POLICY IS TO PROMOTE AWARENESS OF AND COMPLIANCE WITH DUTIES 1-5 ABOVE

This principles of EDI extend to – but are not limited to – the provision of services; the work of parish councillors and employees in the community; relationships with parishioners, partner organisations and contractors.

The Parish Council's EDI priorities are:

- EDI-1: For the Parish to be inclusive, treating and welcoming all equally
- EDI-2: For any provision and services to be accessible to all
- EDI-3: To ensure fair treatment for all, meeting individual needs
- EDI-4: To provide equality, diversity and equal opportunities in the workplace.

The scope of the Policy is to protect all from unlawful discrimination – and specifically in relation to the Equality Act 2010 protected characteristics of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race (including colour, nationality, and ethnic or national origin), religion or belief, sex (gender) and sexual orientation.

Protection from unlawful discrimination in the workplace includes

- To oppose and avoid all forms of unlawful discrimination in relation to members and employees, in terms of remuneration and benefits, terms and conditions, dealing with grievances and discipline, requests for flexible working and leave, selection for projects, promotion, training or other developmental opportunities.

Ensuring equality, diversity and equal opportunities in the workplace includes

- creating a working environment which promoting dignity and respect for all, and which encourages and values individual contributions and differences.

REVIEWED.....

APPENDIX VIII – VILLAGE HALL PAYMENTS AND GRANT APPLICATION

PROPOSAL FOR PC CONTRIBUTIONS TO FUND VILLAGE HALL REPAINTING (INTERNAL)				
PAINTING QUOTE v2 – TIM CANNONS				£3,000.00
PC annual contribution to Village hall				
2022/23	£1,200.00	£750.00		£450.00
2023/24	£1,200.00	£959.59		£240.41
PC agreed 'shop' grant to Village Hall	£1,500.00			£1,500.00
SUB TOTAL				£2,190.41
VH additional grant request to PC 2023/24				£809.59
TOTAL				£3,000.00

**UPTON GREY PARISH COUNCIL
GRANT APPLICATION FORM**

Please refer to the Policy guidance notes

Your organisation UPTON GREY VILLAGE HALL
 Contact name TOM SEABROOK
 Position in organisation CHAIRMAN
 Contact details for this application (email address / phone) tom.seabrook14@gmail.com 07850-33806

Is your organisation a:
 Voluntary and Community Group
 Registered Charity (please give number) 301978

Please give a brief description of your project
 REFURBISHMENT + REDECORATION OF VILLAGE HALL.

Amount of grant applied for £809.59

What is this grant specifically needed for?
 CONTRIBUTION TOWARDS COST OF REDECORATING
 THE VILLAGE HALL.

If the grant is to purchase goods or services please provide up-to-date quotation(s).
 (See guidance note 5 on second page.) Please indicate if provided QUOTE SUPPLIER

Your grant request will considered for approval at the next Parish Council meeting.
 Please send this form to the Parish Clerk, Susan Turner at clerk@uptongreyparishcouncil.co.uk

Tim Cannons
 Building & Decorating Services

18 September 2023
 Upton Grey Village Hall

Quote for internal decoration

- Specification:**
 Provide protection as required
 Supply mobile access tower
 Remove notice boards etc. from walls etc.
 Clean down and prepare all paintwork. Treat any damp affected areas and prime with Zinsser BIN
 Fill as required and rub down using dustless sander
 Apply 2 coats of vinyl matt white emulsion to ceilings
 Apply 2 coats of Johnstones Acrylic Durable Matt emulsion to walls (in chosen colour)
 Spot prime any bare wood and apply 2 coats of Benjamin Moore Scuff-X to all previously painted
 woodwork and metalwork
 Prepare and apply 2 coats of floor paint to lobby
 Remove any waste from site
 Re-fix signage

Main hall and front entrance lobby.	Labour and materials	£3000.00	plus VAT @ 20%
Toilets/rear lobby/corridor/kitchen	Labour and materials	£1500.00	plus VAT @ 20%

APPENDIX IX. – ACCOUNTS TO DATE

INCOME UPTON GREY 2023/24 - 21 SEPT									
Balance brought forward from April 1st 2023									£34,891.15
Date	Description	Precept	Grass cutting grant	Grants (other)	Tennis subs	S106	Bank interest	VAT reclaim 22/23	TOTAL
03/04/23	BDBC Coronation grant			£1,000.00					£1,000.00
12/04/23	VAT reclaim							£1,228.09	£1,228.09
24/04/23	Precept 1st six months	£9,302.50							£9,302.50
24/04/23	BDBC Grass cutting grant		£1,292.47						£1,292.47
28/04/23	County Coronation grant			£1,000.00					£1,000.00
2023/24	Bank Interest						£149.53		£149.53
TOTALS		£9,302.50	£1,292.47	£2,000.00	£0.00	£0.00	£149.53	£1,228.09	£13,972.59

Receipts and Payments Summary	
Start balance	£34,891.15
Plus Income	£13,972.59
Less Expend	£12,674.85
Balance	£36,188.89

Bank reconciliation	
Lloyds-Treasurers	£1,426.54
Lloyds-Business	£34,762.35
Balance	£36,188.89

TENNIS ACCOUNT		
Bal t/o from	2022/23	£9,583.48
Income	20223/24	
Expend	20223/24	£330.00
Balance		£9,253.48

TREASURERS ACCOUNT 3
UPTON GREY PARISH COU
£ 1,426.54 Curr
£1,426.54 Available fund

Savings accounts to suit your

Earn interest
£10,000

By locking away y

If you have over £10,000 save our 32 Day Notice and Fixed T right for your business based i want to be able to access you

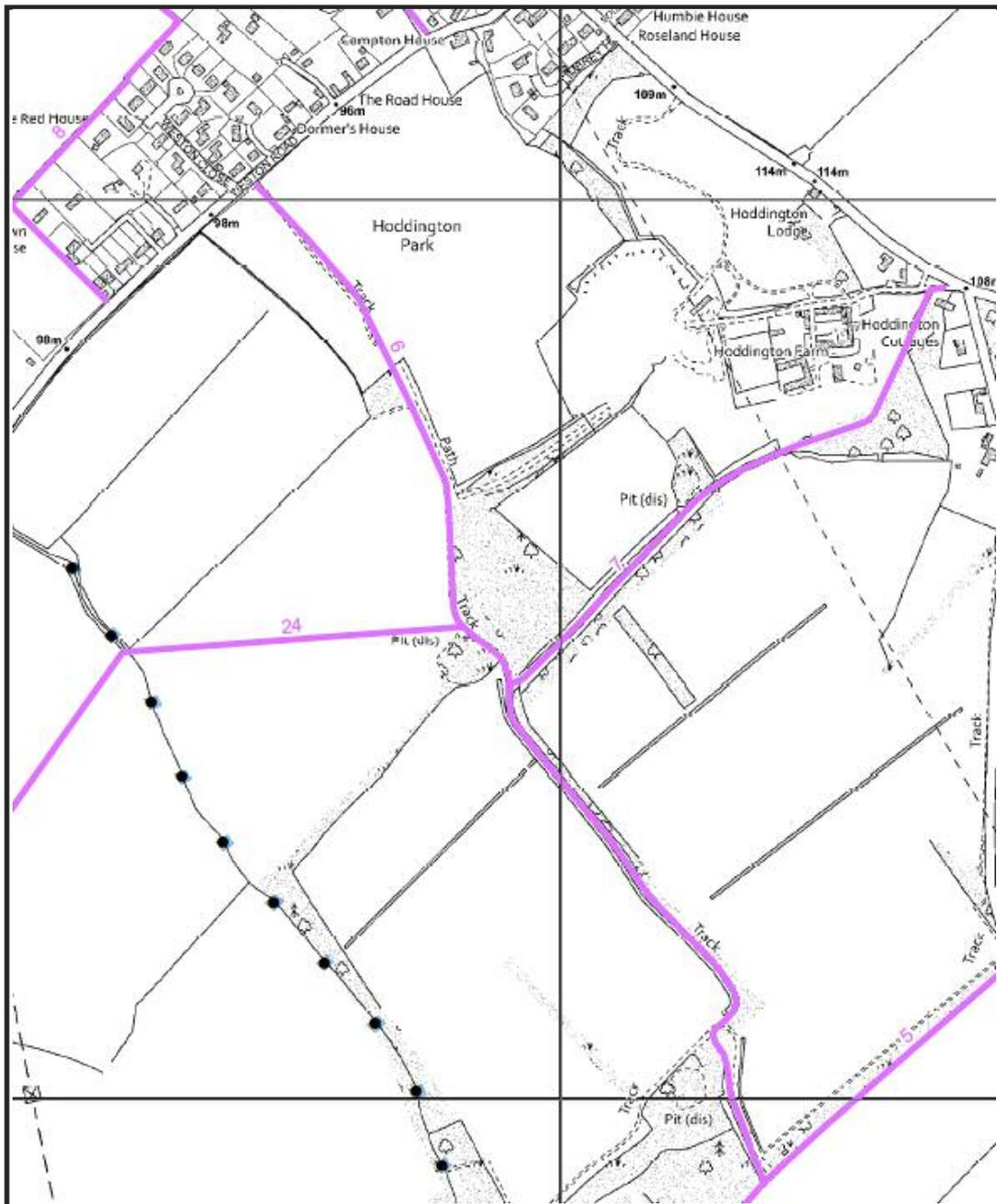
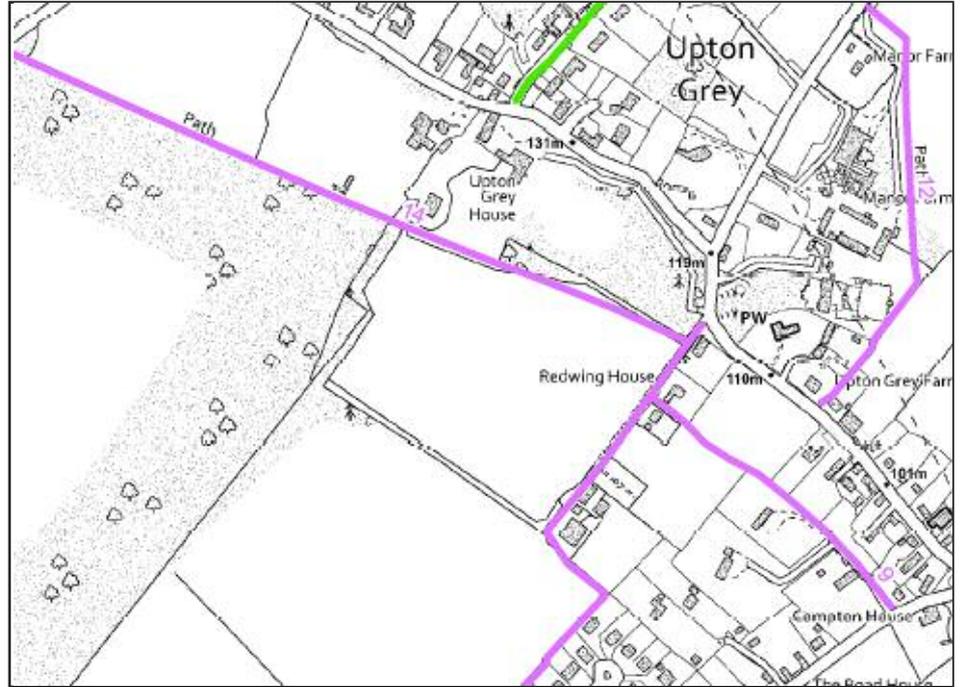
BUS BANK INSTANT 30-80
UPTON GREY PARISH COU
£ 34,762.35 B:

EXPENDITURE UG 2023/24 - 21 SEPT					Salaries	Finance/ Governance	Community / Grants	Maintenance			Pond	VHall / Shop	Tennis	VAT	TOTAL
Invoice date	Paid date	Payee	Description					Contract	General	Playground					
1	24/03/23	03/04/23	John M Carter Ltd	Coronation marquee			£1,449.00							£289.80	£1,738.80
2	29/03/23	06/04/23	Broadley Aquatics	Pond bank repair							£1,750.00			£350.00	£2,100.00
3	16/03/23	24/04/23	CH for Parish Council	Village News retiring donation			£50.00								£50.00
4	26/02/23	24/04/23	SR-ImperativeDefibshop	Defib replacement battery					£238.50					£47.70	£286.20
5	10/04/23	24/04/23	HALC / NALC	Subs (incl NALC) 2022/23		£295.52									£295.52
6	28/05/23	24/04/23	Saunders L/scape	Maintenance Contract-April				£244.00							£244.00
7	April	28/04/23	Clerk	Salary April	£528.00										£528.00
8	April	28/04/23	Lengthsman	Salary April	£61.60										£61.60
9	11/04/23	22/05/23	PCC-forAndyLoos	Portaloos Church Fete			£286.00							£57.20	£343.20
10	30/04/23	22/05/23	J-Harris Electrical	Electrical Works VH								£959.59		£191.92	£1,151.51
11	16/04/22	22/05/23	BHIB	Insurance		£693.92									£693.92
12	28/05/23	26/05/23	Saunders L/scape	Maintenance Contract-May				£279.00							£279.00
13	28/03/23	22/05/23	PCC	Grant Church to Marquee			£500.00								£500.00
14	May	30/05/23	Clerk	Salary May	£528.00										£528.00
15	May	30/05/23	Lengthsman	Salary May	£61.60										£61.60
16	19/06/23	22/06/23	Carters-43874	Tables and Chairs Fete			325.00							65.00	£390.00
17	16/06/23	26/06/23	Saunders 1859	Mainn Contract-JUNE				£279.00							£279.00
18	June	28/06/23	Lengthsman	Salary June	£61.60										£61.60
19	26/06/23	03/07/23	BDBC-84009097	PlayInsp-2022/23						£208.33				£41.67	£250.00
20	26/06/23	03/07/23	BDBC-84009098	PlayInsp-2023/24						£214.58				£42.92	£257.50
21	A-M-J	03/07/23	HMRC A-M-J	PAYE CI £396 + LM £46.20	£442.20										£442.20
22	08/06/23	05/07/23	Cleanways Sport	De-mossing etc tennis court									£330.00	£66.00	£396.00
23	19/07/23	26/06/23	Saunders 1885	Mainn Contract-JULY				£279.00							£279.00
24	July	28/07/23	Lengthsman	Salary July	£61.60										£61.60
25	July	28/07/23	Clerk	Salary July	£528.00										£528.00
26	16/08/23	29/08/23	Saunders 1903	Mainn Contract-AUG				£279.00							£279.00
27	Aug	28/08/23	Lengthsman	Salary Aug	£61.60										£61.60
28	Aug	29/08/23	Clerk	Salary Aug	£528.00										£528.00
TOTALS					£2,862.20	£989.44	£2,610.00	£1,360.00	£238.50	£422.91	£1,750.00	£959.59	£330.00	£1,152.21	£12,674.85
					Salary	Finance/ Governance	Community	Mainn contract	Mainn general	Mainn playground	Pond	VH	Tennis	VAT	TOTAL

APPENDIX X – GOOGLE IMAGES



APPENDIX XI – PRW
Ref 10.2



APPENDIX XII – RVEI

Hampshire Biodiversity Information Centre

Details of Road Verges of Ecological Importance (RVEIs) within the search area:

Please see [RVEIs in Hampshire](#) for further details of Road Verges of Ecological Importance in Hampshire.

RVEI Reference	RVEI Name	Grid Reference	Description	Highest other Designation	Interest Type	Interest Features	Period of Interest	Management required	Length (m)
RV053	C12 Bidden Road	SU71394971	North side of the road between U245 Gypsy lane and U245 Four Lanes End	RVEI	Chalk Flora	Dactylorhiza praetermissa (Southern Marsh-orchid), Campanula trachelium (nettle-leaved bellflower)	Jun-Sep	April and Late September cut	174
RV202	C12 Weston Road, Upton Grey	SU69664801	Weston Road, Upton Grey South verge	RVEI	Faunal Interest	Shargacucullia lychnitis Moth (Striped Lychnis)	May-Sep	April cut only	736
RV204	U245 Ford Lane, Hook	SU72384876	Both sides of the road, north of junction with B3349 Alton Road	SINC	Faunal Interest	Shargacucullia lychnitis Moth (Striped Lychnis)	May-Sep	April cut only	969

