

UPTON GREY PARISH COUNCIL

Minutes of the Upton Grey Parish Council meeting
held in the village hall at 7pm on 18 November 2021

In attendance: - Cllr C Holroyd, Cllr A Barker, and Cllr T Harman

Also in attendance: - Parish Clerk, Beverley Bridgman, the Parish Lengthsman Gordon Hunt, County Cllr J Henderson and PCs Holdsworth & Sonya from Basingstoke Rural South

Draft minutes subject to confirmation

1. Receive and accept apologies for absence

Apologies received and accepted from Cllr Ralls, and Cllr Barnes

2. Receive and note any declarations of interest relevant to the Agenda

None

3. Note the cancellation of the October Parish Council meeting

Noted-The meeting planned for 21 October was not quorate and was cancelled at short notice. Apologies were received from Cllr Holroyd, Cllr Harman and Cllr Barker. The Parish Clerk informed Cllrs that as salary budgets could not be agreed in October this has pushed the 2022-2023 budget discussion back to January. The budget and precept **must** be agreed at the January meeting as Precept forms need to be returned by 31 January. It was noted that all payments made in October were authorised by the Parish Clerk in conjunction with the Chairman

4. The Chairman to sign as a correct record the minutes of the Parish Council meeting held on 16 September 2021

Approved and Signed

5. PUBLIC PARTICIPATION-The meeting will recess for not more than 15 minutes so as to allow any members of public (not more than 3 minutes each) to address the meeting

3 members of the public attended the meeting

6. Receive reports

PC Holdsworth, County Cllr Henderson and the Lengthsman presented their reports. All reports can be found in Appendix A

7. Consider and discuss the following planning applications:

a) Pinus sp fell, Alnus sp fell, Prunus avium fell, Pyrus salicifolia

'Pendula' fell

Upton Grey Place, Upton Grey Road, Upton Grey, RG25 2RQ

Reference T/00535/21/TCA

The Parish Council discussed the application; agreed the Parish Clerk will submit a comment of no objection to Basingstoke and Deane Borough Council (BDBC)

b) T1 Sweet chestnut: fell, T2 Hornbeam: fell, T3 Walnut: fell, T4 Sweet chestnut: fell, T5 Sweet chestnut: fell

Hoddington Estate, Hoddington, Upton Grey, RG25 2RT

Reference T/00583/21/TCA

The Parish Council discussed the application; agreed the Parish Clerk will submit a comment of no objection to BDBC

c) Installation of outdoor swimming pool and associated landscaping

7 Holme Hill, Upton Grey, RG25 2FF

Reference 21/03302/HSE

The Parish Council discussed the application; agreed the Parish Clerk will submit a comment of no objection to BDBC

8. Update on previous planning applications

Since the last Parish Council meeting on 16 September 2021 the Parish Council have sent comments of no objection (using the Parish Council Planning Protocol) to BDBC for the following Tree Works applications:

T/00483/21/TCA Upton Grey Lodge

T/00487/21/TCA Sycamore Cottage

T/00516/21/TCA Upton Grey House

Since the last Parish Council meeting BDBC have granted the following Planning Applications:

21/02441/HSE Red Brick Cottage, Weston Road

Since the last Parish Council meeting BDBC have granted the following Tree Work Applications:

T/00429/21/TCA 8 Meadowside

T/00440/21/TCA The Third House, Cleves Lane

Since the last Parish Council meeting Hart District Council have granted the following Planning Application:

20/03185/FUL Chosley Farm, North Warnborough

9. Approve the Electronic Payment request for November

Approved-The Electronic payment request can be found below. Payments will be set up by the Clerk and authorised by a Councillor

To	Item	Amount	Invoice number
Staff	Salary November 2021	£630.24	
	Home Office Expenses November 2021	£18.00	
	Total	£648.24	11/21
Staff	Expenses	£14.39	11/21
Staff	Salary November 2021	£53.10	
HMRC	Tax & NI November 2021	£13.40	
Saunders Landscape	Maintenance November 2021	£227.00	tbc
Information Commissioners Office (ICO)	GDPR Renewal 21-22	£35.00	Z3458962
Society of Local Council Clerks (SLCC)	Membership Renewal	£130.00	Bridgman 1001675
J Smith & Son	Supply & Installation of 2 posts at the duck pond	£234.00	0583
HAGS-SMP Ltd	Repair of seesaw	£1081.72	079036

10. Note the current financial situation and approve bank statements

Noted and approved-The current financial situation can be found in Appendix B. The current balances as at 12 November 2021 were:

Current Account: £34828.24

Tennis Maintenance Fund: £9883.15

11. Note 2nd Quarter Accounts

Noted-The 2nd quarter accounts can be found in Appendix C

12. Discuss Planning Policies in rural areas

The Chair of Newtown Parish Council has written to Upton Grey Parish Council on behalf of 'The Parishes of Northwest Hampshire' to ask for support in high-lighting the lack of affordable housing and the planning disadvantages faced by rural parishes in the Borough

Agreed Upton Grey Parish Council supports this proposal

13. Seeking Protection for the North Hampshire Downs

The Chairs of Cliddesden, Ellisfield and Winslade have written to Upton Grey Parish Council for support and willingness to work with them in gaining Area of Outstanding Natural Beauty status for the area of Hampshire known as the North Hampshire Downs. The reasons for this are to protect the area from land management approaches that encourage landowners to seek creative ways to maximise their income, through major housing developments or other damaging developments, meaning that no green fields are safe. Also, the public have realised through the pandemic lockdowns that their countryside is important to them for mental and physical health as well as environmental considerations, wildlife, climate mitigation. Discussions have been held with The North Wessex AONB and CPRE and the Councils of Basingstoke and Hart who are in support of the status if there is enough support from residents in the area

Agreed Upton Grey Parish Council supports this proposal

14. Discuss 'Autumn Appeal' for funds from CPRE Hampshire

Agreed to support CPRE Hampshire with a donation of £30

15. Basingstoke and Deane 'Local Plan' update by Cllr Holroyd

A week ago the Parish Council discovered, by chance, the existence of SHELAA site ref UG004, land at Weston Road. This promoted site is in addition to 2 other sites which the Parish Council were aware of and submitted objections to in 2020, UG002 Land adjacent to Elder Dell of the Bidden Road and UG003. The BDBC Economic, Planning and Housing Committee is meeting on 13 December to discuss the Local Plan Update Spatial Strategy and the outcomes of the developing Settlement Study. **Agreed** the Parish Council will discuss their strategy for this additional promoted site at next weeks Extra Ordinary meeting

16. Discuss and agree items (if any) for the County Councillor to put forward for the agenda for her 'Rural Crime' meeting with the Police and Crime Commissioner in February 2022

Agreed to ask Cllr Henderson to put forward an agenda point regarding Police support for the reduction of the speed limit in rural villages to 20mph limit

17. To consider lending support to the Village Hall Committees' grant application to the Rural Communities Grant Scheme

Agreed the Parish Clerk will write a letter to confirm the Parish Councils support for the Village Hall Committees' proposition to preserve the viability of the village shop by enlarging the selling space

18. To consider a form of extension of the lease to the village shop

Agreed-Cllr Holroyd has studied the form of extension of the lease for the village shop and has noted that a break clause is required. Once the lease has been re-written by the Village Hall Committee Cllr Holroyd will sign and a copy will be given to the Parish Clerk for Parish Council records

19. Agree jobs for the County Lengthsman visit in December 2021

Agreed the following schedule of jobs:

- Clear leaves from astro turf in the recreation ground
- Clear moss and leaves from the children's playground
- Clear moss and weeds from outside the tennis court
- Clear moss and weeds from around the shop area
- Clean all road name signs and speed limit signs in the village

20. Note the agreement of overtime for the Parish Clerk

Noted-In line with the Upton Grey Financial Regulations the Chairman had authorised payment of overtime for the Parish Clerk in respect of facilitating the Upton Grey Cemetery Lane Committee Zoom

meeting on 15 November, and the preparation of meeting papers and minutes for the Extra Ordinary meeting on 23 November. Payment will be at the standard hourly rate

21. Agree meeting dates for January 2022-July 2022

Agreed:

20 January 2022

17 February 2022

24 March 2022

21 April 2022

19 May 2022

16 June 2022

21 July 2022

22. Confirm the date and time of the next meeting

Confirmed 7pm in the village hall on Thursday 20 January 2022

23. To agree that under the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from the meeting whilst confidential business is discussed

It was resolved to close the meeting to the press and public under the Public Bodies (Admission to meetings) Act 1960. The Parish Clerk and Lengthsman left the meeting for this discussion

24. To discuss confidential business regarding salary reviews in preparation for 22-23 budget

Information in confidential minutes

Appendix A

November Lengthsman Report

- Litter picking in the playing field and various other spots around the village have been completed
- I have checked all the salt and grit bins, Elder Dell has sufficient salt but still has a lot of water in it and the bin at Cleves Lane needs topping up. I will report these 2 issues to Hampshire County Council
- The sign post at the junction of Tunworth Road and Greywell Road has been repaired
- The sign post by the telephone box on Bidden Road is still waiting to be repaired (this has been reported to Hampshire Highways)
- The footpath sign at the end of footpath 12 in Church Street has been replaced
- Cleves Lane doesn't have large potholes at the moment
- Parish Council owned land at the end of Cleves Lane and the pond has been checked and all is in order
- All benches and fences have been checked and all is in order
- I have put some more cable ties around the goal post net to secure it better. The net is starting to deteriorate, I think it should last this winter but councillors should inspect
- The broken glass pane in the phone box has been noted and will be repaired
- The roads are in reasonable condition
- The drainage works are progressing along Bidden Road and are almost past the Hoddington Arms going towards the pond

County Councillor Juliet Henderson

I am on the Children's Committee, which represents children, families and education. Unfortunately during the 'lockdown' period there was a 20% increase in the number of children going into care in the county, mainly for mental health and addiction. As a result of this the County Council is reviewing its policies and has a big drive for fostering

One of things I am working on in the community is speed. In many of the local villages there are no pavements; HGVs and other vehicles also use these villages as a cut through to main roads

After significant discussion the County Council has agreed to look at a policy to impose 20mph zones in villages and residential areas. The Police and Crime Commissioner, Donna Jones, is very supportive of this proposal as is the Minister of State for Crime and Policing, Kit Malthouse. The Select Committee will begin talking about the whole process on 29 November

The campaign "20 is plenty" has been behind lots of research which shows that carbon emissions are reduced by 25% when vehicle speed is reduced from 30 mph to 20mph. Hampshire Active Walking and Cycling Strategy encourages more people to feel safe walking and cycling. Both of these campaigns fit in well with the policy to reduce speed in villages and residential areas

The Police and Crime Commissioner, Donna Jones will be holding a Rural Crime round table meeting in Cliddesden Village Hall at 6pm on 28 February 2022

My Councillor Grant Scheme is open for local community groups or the Parish Council; it is also possible to apply for funding for events for the Platinum Jubilee next year. Further information can be found on the [Hampshire County Council website](#)

I am always happy to help residents and can be contacted by email juliet.Henderson@hants.gov.uk or phone 07738 289849

PC Ross Holdsworth & PC Sonya (Rural South)

- Between 16 and 28.09.21 Damage to a Speed Indicator Device in Ellisfield
- 26.09.21 Car damaged whilst parked in a lay-by (vehicle linked to poaching)
- 27.09.21 Stihl blower, hedge cutter and multi tool stolen from a vehicle in Cliddesden
- 03.10.21 Dog bit a farmer's sheep in the Ellisfield area. The incident is being dealt with by an out of court disposal and a Dog Behaviour Contract
- 07.10.21 Catalytic converter was stolen from a BMW M5 in Upton Grey
- 01.10.21 and 16.10.21 Cooking oil stolen from a public house in Herriard
- Between 16 and 18.10.21 Burglary from a dwelling at Herriard
- 20.10.21 Shed broken into and items stolen in Herriard
- 20 and 25.10.21 Damage caused to fields by hare coursing in the Moundsmere estate area
- 25.10.21 Shed broken into and 2 bikes and paddle board stolen
- 26.10.21 Large number of petrol powered tools and a bronze coloured deer statue were stolen from a non dwelling property in the Tunworth area
- 27.10.21 Items stolen from a cabin in Upton Grey. The cabin was also damaged

Upton Grey Parish Council Monthly Sheet for November 2021 (Appendix B)

Lloyds Current Account

Balance as at 15 October 2021

£37350.42 (agrees statement dated 29 October 2021)

Payments

Date	To	Amount
22 October 2021	CPRE (Annual Subscription)	£36.00
22 October 2021	Basingstoke and Deane Invoice	£249.60
1 November 2021	HMRC Tax & NI October	£13.20
1 November 2021	Staff Salary October	£53.30
1 November 2021	Staff Salary & Home Office Allowance October	£648.24
1 November 2021	Saunders Landscape October Invoice 1591	£227.00
3 November 2021	MG Contracts Invoice 1030	£8910.00

Receipts

Date	From	Amount
25 October 2021	HMRC VAT refund	£190.16
4 November 2021	Transfer from Tennis Maintenance Account (resurfacing of tennis court less VAT)	£7425.00

Balance as at 12 November 2021

£34828.24 (agrees on line statement dated 12 November 2021)

Lloyds Tennis Maintenance Account

Balance as at 15 October 2021

£17308.02 (agrees statement dated 1 November 2021)

Payments

4 November 2021	Transfer to Current Account (resurfacing of tennis court less VAT)	£7425.00
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Receipts

Date	From	Amount
9 November 2021	Bank interest	£0.13

Balance as at 12 November 2021

£9883.15 (agrees on line statement dated 12 November 2021)

Total Balance as at 12 November 2021

Lloyds Current Account	£34828.24
Tennis Maintenance Account	£9883.15
Unpresented cheques	Nil
Cancelled cheques	Nil
Net Bank Balance	£44711.39

Chairmans Signature and date:

Upton Grey Parish Council Q2 30 September 2021

Incoming Payments

	Budget 2021-2022	Already received	
Precept	£30500.00	£30500.00	
Bank Interest	£4.00	£0.84	
VAT refund (not in budget calc)		£7543.03	
Other	£1266.00	£1737.84	Grass Cutting/Sheila Hart payment
Grants & Donations	£0.00	£0.00	
Tennis subs	£800.00	£0.00	
S106 payments (not in budget calc)		£32484.53	
Totals	£32570.00	£72266.24	

Outgoing Payments

	Budget 2021-2022	Already paid	What's left in the budget
Salaries inc Office Allowance & Tax	£8576.88	£4288.44	£4288.44
Clerk's Expenses	£100.00	£0.00	£100.00
Administration	£761.00	£561.71	£199.29
Insurance	£780.00	£769.01	£10.99
Training	£120.00	£0.00	£120.00
Subscriptions	£690.00	£281.65	£408.35
Chairmans Allowance	£20.00	£0.00	£20.00
Repairs and Maintenance	£7000.00	£4173.45	£2826.55
Publications	£0.00	£0.00	£0.00
Grants and Donations	£3000.00	£29.87	£2970.13
Shop	£1200.00	£600.00	£600.00
Misc	£126.00	£290.84	-£164.84
Contingency	£10000.00	£0.00	£10000.00
VAT (not in budget calc)		£7682.14	
S106 payments (not in budget calc)		£35172.85	
Totals	£32373.88	£53849.96	£21378.91

Balance Carried forward 01/04/21 £34672.02

ADD Total Receipts (as above) £72266.24

LESS Total payments (as above) £53849.96

Balance Carried forward 30 September 2021 **£53088.30**

Current Account as at 30 September 2021 £37350.42

Tennis Maintenance Account as at 30 September 2021 £15737.88

Total **£53088.30**