

MINUTES OF THE PARISH COUNCIL AGM

Thursday 16 May 2024, Village Hall, 7pm

Present Parish Councillors: Charles Holroyd (Chairman), Paul Barnes, Nigel Long;
Clerk Susan Turner; Guest County Councillor Juliet Henderson attended for first half hours;
Members of the public 5

1 WELCOME & APOLOGIES

Apologies received from Alison Barker, Nick Ralls; PCSO Andy Jones; Ward Councillors.

2 ELECTION OF CHAIRMAN 2024/25

AGREED Unanimously to re-elect Charles Holroyd as Chairman for the coming year. Declaration of office made and signed, counter signed by the Clerk.

3 COUNTY COUNCILLOR REPORT

County budget two years in advance, in a better position than many County Councils as have relatively strong reserves. As per recent *Future Services Consultation*, savings have to be found to balance the budget. Re 'Future Services' do want to keep household waste tips open; do want continue to support homeless people in Basingstoke.

Children's Services County has 'outstanding' Ofsted for Children's Services, but due another inspection. HCC is a top recruiter of foster carers but need many more; want children to be in family homes not in care. Concern raised nationally regarding numbers of children, particularly since Covid, missing school; will affect grades.

Byways – Working with HCC Countryside Services, landowners and Parish Councils to achieve seasonal (wet weather) closures of local byways, particularly centred on Five Lane End. *See also item 7 below.*

Devolved budget will reopen for grant applications in June.

Written report for May APPENDIX I.

4 PUBLIC SESSION

- .1 **Speeding traffic** along Bidden Road from scaffolding yard and onwards through the pinch point. Three drivers in particular who speed through the village around 7am. Resident almost been knocked down three times. Suggested to take number plates and report on Hants Police website.

The Speed Indicator Device is deployed on Bidden Road. Noted in its recent location it picks up vehicles before they enter the 30mph area. Agreed to move to the next post further in, next scheduled for 09 July. (Comment that this was where it used to be.)

- .2 **Two Sycamore trees** in the bank on property boundary with the road. Resident's concern that the trees now growing very large, increasing keeping the garden in shade; growing through large power line through them, storage tanks beneath.

Discussion

- Noted Common Law presumption in rural areas that adjacent land owner owns to middle of road, but not Land Registry practice to show this. **APPENDIX II.** Highways Rights are only over the road surface and far enough down to dig in a post.
- In Conservation Area, any works to trees will need TCA application; large tree will need professional tree surgeons.
- Suggestion to contact electricity company – SSE (Scottish and Southern Electricity) – they make take on works to clear the tree from the power lines if a potential hazard.

.3 **Update on development at the Hodd**

Hoddington Arms manager attended the meeting. Building work to start soon, and will be some impact on the Village wished to make everyone aware of:

Planning permission received for 20/02048/FUL; work due to start work 22 June.

[20/02048/FUL](#) (Granted 23 July 2021, Validated 29 Jul 2020) Hoddington Arms . Erection of a single storey detached annexe to the pub to provide five guest bedrooms, increase existing number of car spaces to provide a total of 27 car spaces including disabled spaces and removal of one tree (T1).

- Will need to close the overflow car park for resurfacing – for two to three weeks so this will affect parking for the pub.
- Aware that some use the overflow car park to park for the play park; won't be able to do this during the build, then will reopen and be able to park there again.
- Most deliveries for the build will be on Mondays and Tuesdays. Wish to make parents aware for children who take the school bus; to be mindful may be large lorries.
- Noted builder should have their own banksmen to mind the turnings into the road.
- Pub will continue open all the way through the build.
- To circulate updates on Village email.

.4 Weston Road footway – See item 8.2.

County Cllr Henderson, majority of public, left the meeting thanks from the Parish Council

5 MINUTES OF PREVIOUS MEETING of 18 April, agreed and signed.

6 DECLARATIONS OF INTEREST in items on the Agenda, none

7 FURTHER REPORTS

.1 Parish Lengthsman

Pumping station 30 APRIL – 'There is a firm called Xylem attending the pumping station. I have spoken to them and they are going to wash the chamber out and do some pipe work and also will be fitting new pumps (they said pumps). They will be here all week apparently. I will endeavour to keep you updated. 02 MAY – The workmen are at the pumping station again it seems the engineering side has been completed and now the electricians are doing their side of the job. I have been told that there are two pumps connected to one pipeline.

Notice for Parish Magazine

CALLING ALL DOG OWNERS, DOG WALKERS, HOLIDAY DOG WALKERS...

Poo bags - disposal Please use the black waste bins located at the shop, near the village pond, at the cemetery, and there are two in the playground near the tennis court. There is also your own bin at home of course!

Please be respectful and do not use householders' bins.

Please do not decorate trees with poo bags. I am not sure how or even when culprits think these will be cleared away.

Part of my role is to keep the parish roads, footpaths, and public areas clear of rubbish and as poo bags do not come into the rubbish category, I will not pick these up. They are your responsibility.

Clearing up after your dog This is your responsibility. Please keep our parish poo-free thus making it a pleasant place for everyone to walk about without fear of soiling their footwear.

Now that the weather is getting much warmer, it's even more important that dog poo and poo bags do not become a health hazard.

Thank you for your help. Gordon Hunt Upton Grey Parish Lengthsman

Lengthsman's written report for May

- All parish councils assets are in good order.
- I have not walked the FPs this month but it is on my list to do.
- There has been a lot of activity at the pumping station from Monday 06 May. I have been informed it was work to update the pumping situation. They have removed the old 20mm pipe work and replaced it with 80mm from the two pumps through a T- piece and into the 100mm pipe that goes from the pumping station to North Warnborough. All of the electrical equipment has also been upgraded. It has been left in a respectable and tidy condition.
- All the grips along the Bidden Road all the way to North Warnborough have been opened up.
- The springs are still in flow although they have receded somewhat.
- I have drafted a letter to the *Parish Magazine* reference the dog poo.

Further report to meeting

- Footpath from pond across field to wicket gate: tightened up latches on post.
Noted that for bigger issues with gates and stiles, these are responsibility of landowner.
There is also facility to log on HCC Countryside Services interactive map, and they should take up with landowner.
- New 50 inch litter picker received (for reaching into ditches).

.2 BDBC Apologies received from all Ward Cllrs due to clash with Full Council meeting.

For signature (p2 of 5)

.3 Local Election results

- i Borough: Conservative 16; Labour Party 11; Lib Dems 11; B&D Independents 10; Independent 3; Greens 2; Women's Equality Party 1.

TO RECORD Congratulations to Sheena Grassi on her election as Ward Cllr (Independent).

- ii Hants Police & Crime Commissioner Donna Jones re-elected.

8 BYWAYS & SEASONAL CLOSURES

Site visit Friday 03 May arranged by Cllr Henderson with Countryside Services:

Present: HCCCS Strategic Manager Jonathan Woods, and local (Area North) Senior Countryside Access Ranger Elliott Rowe (who replaced Andy Aitken) based in Old Basing. County Councillor Juliet Henderson, Cllr Alison Barker and Clerk for Upton Grey Parish Council, landowners, Mapledurwell Parish Councillor Colin Robertson.

Criteria for seasonal closures at **APPENDIX III**.

Unanimous agreement for winter closures.

Also general agreement that should the proposals be approved, the landowners will be responsible for placing barriers (thus they have ownership of, and no extra cost to HCC).

HCC Countryside Services, as it fortunately happens, are reviewing their Policies. The request is they rethink their strategy on seasonal (winter month) closures of the byways to motorised traffic. To be pro-active in protecting the lane surface.

To await outcomes of further HCC stakeholder meetings and review.

9 HIGHWAYS AND MAINTENANCE

- .1 Pond tree** (rootball) – Planted 23 April **APPENDIX IV**. Thanks to Parish Councillors and neighbours undertaking watering duties.

.2 Weston Road footway

Report with options at **APPENDIX V** with thanks to Paul Barnes

Discussion

- In comparison to path by Vicarage, the Vicarage path is wider, width here restricted to c600mm, some potential to incorporate more; the footfall is greater along this path, on way to school drop-off and pick-up, children ride bikes along.
- For either option:
 - Ideally to work at weekend
 - banksmen required both ends
 - soil needs digging out, suggested volunteers with wheelbarrows, residents' offer to take waste away, low loader needed
 - need wooden edging, gravel boards to contain – measure depth against boards.
- Option of contracting to a County Lengthsman; fully insured to work alongside Highway, received HCC training including in traffic management.

AGREED To consider quote supplied if can achieve grant funding. Action Clerk.

.3 Public rights of way – FP12

The footpath between Church Street and the Greywell Road **APPENDIX VI**

Communication from resident (summary):

Thanks to the combination of the excellent kissing gates in the field across the Greywell Road and the laying of a substantial amount of sawdust along the route, this is a very well-used pathway... rare not to meet at least three or more people when walking it.

- Due to recent very heavy rain, some of the sawdust has washed away – the path is still massively better than it was! – and it could use a top up.
- Second, the area of the kissing gates become muddy after a lot of rain, plus the first couple of feet either side (including by the Greywell Road itself).

Request the PC arrange for additional sawdust to top up the main path and vicinity of kissing gates; also the stretch between the top kissing gate and the end of Cleves Lane, which can become a very slippery after heavy rain.

AGREED To arrange for LM to undertake work – thanks to David Janaway for arranging delivery of sawdust.

For signature (p3 of 5)

.4 Tasks for next County LM visit scheduled for 20 June

1. As .3 above
- Further tasks (wish list) –
2. De-mossing playground surfaces
3. Clear gutters around the Village Hall and drain outside kitchen door
4. Pull bind weed from around pond.

10 FINANCE**.1 Accounts to date** Reconciliation at 16 May = £26,965.10 **APPENDIX VII**Payments since last meeting 18 April

1	Ornamental Trees – Pyrus salicifolia Pendula	£395.00
2	Clerk – Allowance 2023/24	£240.00
3	AndyLoos-STH/875354 – Portaloos Church Fete	£216.00
4	HALC / NALC-6473 – Subscriptions 2024/25	£326.00
5	Saunders-2323 – Maintenance Contract April	£279.00
6	Hook Fencing – 2 x 6' stakes, 4 x tree ties	£20.12
7	Saunders-2327 – Planting Willow tree	£85.00
8	Hi Tech Heating – Village Hall boiler, moving pipes	£436.92
9	Anscombe & Sons – Kitchen units Village Hall	£6,989.04
10	Lengthsman – Salary APRIL	£65.42
11	Clerk – Salary APRIL	£559.80
12	Helping Hand Environmental – Litter Picker 50"	£46.98
13	Surrey Hills Solicitors – Village Hall Land Registry & deeds	£1,020.00

Income of note since last meeting Half Precept £11,163; Grass cutting grant £1,292.47.

Payments due in coming month

Simone Systems – 6 x moving SID (outstanding from last month)	£360.00
Saunders-2047 – Maintenance May (incl contract increase)	£286.00
Lengthsman – Salary MAY	£65.42
Clerk – Salary MAY	£559.80
Insurance renewal (tbc)	£805.46
Do the Numbers – Internal Audit	£250.00
Carters – Fete tables & chairs hire (Church)	£418.80

May income due BDBC CIF grant £9,850

.2 Insurance renewal from 03 June

Total premium 2023/24 (third year of three-year tie-in) = £693.92.

Renewal quote from BHIB – now Clear Councils – total premium due = £836.97; considerable increase but no increase during previous three year tie-in.

(Premium £707.12 + Insurance Premium Tax £84.85 + Administration Fee £45.00 = £836.97.) This would be = £805.46 if enter another three-year tie-in.

Sums insured at **APPENDIX VIII**: to compare other quotes, action Clerk. :

11 PLANNING Update at **APPENDIX IX****.1 Planning and tree applications** for discussion

Recent tree applications, agreed no objection, no comment.

[23/02704/FUL](#) and [23/02705/LBC](#) (Reconsultation 28 March 2024, Validated 27 Oct 2023) Hoddington House, Baymans Lane. Erection of two new main entrance gate lodges and gates, construction of formal ponds and new landscaping. New proposal for gatehouses in brick with stone band (as opposed to rendered finish) and slate roof. Comment submitted the Parish Council prefers the new design / materials but would prefer the lower height as shown on the previous drawings.

CONFIRMED The Parish Council is opposed to the increase in height from the previous plan, from 3.57 to 4m; the additional height not needed for gatehouses.

.2 Conservation Area Appraisal

Update from CAA appraisal officer Mariana Beadsworth, email of 14/05

'I'm continuing Elaine's role, and I have been looking at several Conservation Areas for review including Upton Grey which Elaine had undertaken a lot of work on and had started to prepare a draft for. The Conservation team have also been looking at updating things like format, mapping etc for future CAAs. I am currently progressing Upton Grey CAA, along with several other CAAs, and we hope to be able to take several to consultation stage in the near future. I will be in touch with you, and Ward members in advance of consulting more widely to seek your views and comments on the draft for Upton Grey.'

For signature (p4 of 5)

12 FURTHER UPDATES / REPORTS

- .1 Welcome pack (Church)**
Email received 03 May from PA to Revd Simon Butler:
'The Church are looking at provide a welcome pack for new villagers to Upton Grey and hopes to have this ready for September. To ask if the Parish Council would like to add anything – for example a welcome letter from the Chair?

AGREED Letter from Chairman at **APPENDIX X.**

- .2 Village Hall Committee Annual Report APPENDIX XI**
- .3 Tennis Club Annual Report APPENDIX XII - to follow**
- .4 BDBC Playground lease** No further update
- .5 Basket ball net** New net needed, action Clerk to order.
- .6 D-Day-80 06 June** No official Village event, noting United Parish service in Newnham.

13 NEXT PARISH COUNCIL MEETINGS

Third Thursdays in the month, 7pm, 20 June, 18 July, 19 Sept, 17 Oct, 21 Nov

Meeting closed at 8.50pm with thanks to all

For signature (p5 of 5) Date

APPENDIX I CLLR JULIET HENDERSON – HCC REPORT – MAY 2024

Do you know anyone who may qualify for free childcare? Do you need 30 hours' funded childcare? If you are a working parent or carer with a three or four year-old, then you might be eligible for Government funded childcare. You may be able to access the funding if you (and your partner) meet the working and income eligibility criteria. Check your family's eligibility for the 30 Hours Childcare and other help with childcare costs, by using the childcare calculator

www.gov.uk/childcare-calculator

For more information and apply online, see

<https://www.childcarechoices.gov.uk> or call 0300 1234097.

Supporting Hampshire's farmers My Hampshire County Councillor colleague Cllr Russell Oppenheimer has written an excellent Op-Ed piece for the Hampshire Chronicle about how we can all help Hampshire's farmers. I recommend it to you:

www.hampshirechronicle.co.uk/.../24233542.../

Different coloured markings on pavements and roads From Cllr Nick Adams King – People often ask me about the markings on roads and pavements, often wondering what they mean.

Here's a quick guide to understanding this unique highway language!

Across England over 50 utility companies utilise a vivid array of spray-painted symbols to communicate what lies beneath our feet. Each colour and symbol serves as a critical guide, ensuring safe and efficient urban maintenance.

Red A warning of electrical cables. Lines, numbers, and letters like 'L/V' (low voltage) or 'H/V' (high voltage) indicate the position and type of electrical hazards. Look out for 'SWA' to spot steel-wire armoured cables!

White The all-rounder colour used for general instructions and notes by contractors. Whether it's marking previous road schemes or indicating utility cover issues, white is essential for communication on the ground.

Blue This colour flags the presence of water mains. Often marked by specialized locating companies, these indicators help preemptively map out water infrastructure to prevent mishaps during digging.

Yellow Not just for parking lines! On pavements, yellow highlights gas lines, detailing pressure levels (LP, MP, HP) and other pertinent info like bends in the pipes.

Green Increasingly used to denote cable communications and networks such as CCTV and cable TV lines. It's a digital world under there!

Others Sometimes, you might come across markings that seem like a cryptic code or even resemble hieroglyphs! These could indicate anything from future street furniture like lamp posts to specific utility needs.

However, if there isn't a white line around a pothole or road defect for example it doesn't mean it's not being fixed. Much of the reporting process for work to fix problems is now carried out digitally - so imagine a virtual white line being painted around the pothole which has been photographed and geolocated so they repair team know exactly what they are doing.

Remember, these colours and symbols are not dictated by law but by convention. They represent a critical language spoken by those who maintain and engineer our county's infrastructure, ensuring safety and continuity in our daily lives.

Next time you're walking around, take a moment to spot these colourful clues to what's hidden beneath your path!

<https://www.facebook.com/hashtag/utilitymarkings>

Winter Salting Route Test Runs

Don't be surprised if you catch sight of one of our salting lorries out in the next few weeks. In preparation for next winter, our highways teams are testing some spreading equipment and doing this now before the gritters are parked up for summer.

If you do come across 'Snow Patroller' or 'Grittindor' on your travels, please be patient and give them the space they need to operate and remember these vehicles are limited to a maximum speed of 30mph for everyone's safety.

Reporting Highway Problems

www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes

www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge

www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding

www.hants.gov.uk/transport/roadmaintenance/roadproblems/paving

Problems with rights of way:

www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem

When reporting an issue, you'll be sent an email confirming a reference number for the report. If you would like me to follow this up then do please forward that message to me and I will chase for you.

APPENDIX II.I LAND REGISTRY - BOUNDARIES TO THE HIGHWAYS

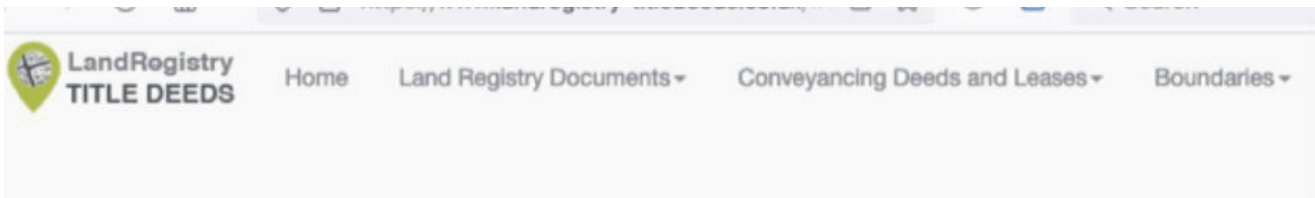
<https://www.landregistry-titleddeeds.co.uk/frequently-asked-questions/information/boundary-presumptions.asp>

'Highways

'The boundary of land abutting a public highway or a private right of way extends to the centre of the public right of way, subject to the rights of the highways authority who will usually have adopted the surface. However, the owner of the land will own the subsoil, theoretically to the centre of the earth, and the space above. Where the highways authority have adopted the surface they are liable for the upkeep of it. This presumption is subject to contrary agreement, which would normally be evidenced in the Land Registry documents.

'As a general rule Ordnance Survey maps and the index maps held at the Land Registry show the boundary as extending only to the edge of the road. This is general practice and does not override the legal presumption of ownership.

'Where a highway is fenced or hedged on both sides the boundary of the highway will be presumed to extend to each fence or hedge, but this presumption only applies where it can be shown that the fences or hedges were erected to separate the adjoining land from the highway.'



Highways

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APPENDIX II.II OPENS SPACE SOCIETY ON VERGES AND LAND 'SOIL' OWNERSHIP**Ownership of the soil**

11. The general principle of law relating to the ownership of the soil of such strips was stated by Gibbs CJ in *Grose v West* (1816) 7 Taunt 39, in the following words:

Prima facie, the presumption is, that a strip of land lying between a highway and the adjoining close, belongs to the owner of the close; as the presumption also is that the highway itself to the centre line of the road does. But the presumption is to be confined to that extent; for if the narrow strip be contiguous to or communicate with open commons, or larger portions of land, the presumption is either done away or considerably narrowed; for the evidence of ownership which applies to the larger portions, applies also to the narrow strip which communicates with them.

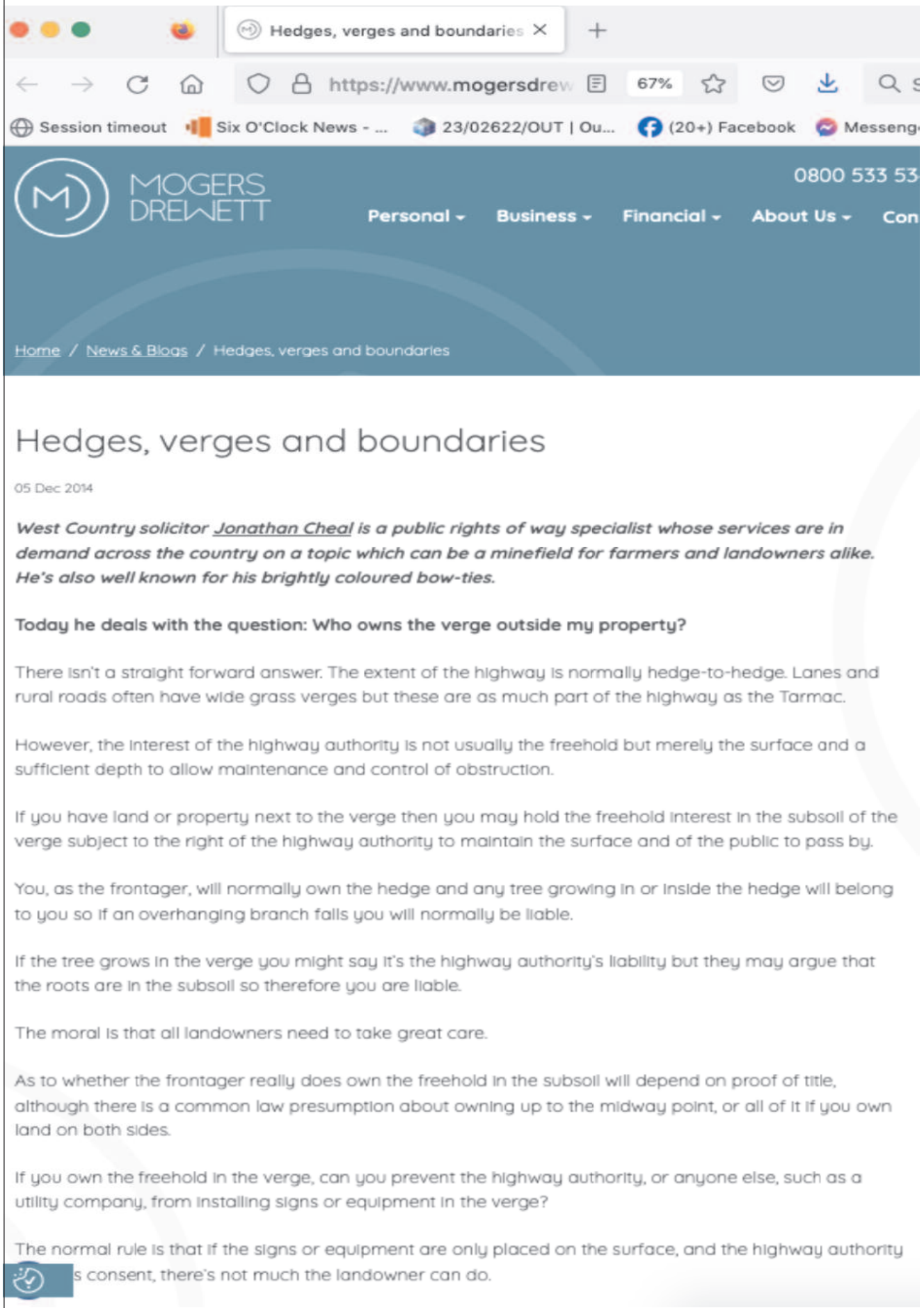
12. It is to be borne in mind that the questions who owns the soil of the roadside verge, and whether it is part of the highway, are quite distinct. Regardless of who owns the soil, the public may have a right of passage over it, ie it may be part of the highway. Consequently, if a public right of passage over such a verge is claimed, it is no answer for the adjoining owner to say 'the land belongs to me' since even if it does, it may still be part of the highway.
13. Where the highway authority acquired the site of the road by purchase, but has only metalled the centre, it has the same legal interest in the verges as any other freeholder has in his own land. It owns the surface and all the soil beneath.
14. Roads taken over by highway authorities vest in them together with the verges. This results in the appropriate authority becoming the fee-simple estate owners in respect of the surface of the road and so much of the subsoil as is essential to the maintenance of the highway for the public use. *Tithe Redemption Commission v Runcorn Urban District Council* [1954] 1 All ER 653.

Width of Highway

15. The general rule of law relating to the extent of the space subject to the public right of passage was stated in *Regina v United Kingdom Electric Telegraph Co Ltd* (1862) 26 JP 390, by Martin B, as follows:

APPENDIX II.III LAND OWNERSHIP HEDGE-VERGE BOUNDARIES

<https://www.mogersdrewett.com/hedges-verges-boundaries/>



The screenshot shows a web browser window with the address bar displaying 'https://www.mogersdrewett.com/hedges-verges-boundaries/'. The browser's address bar also shows 'Hedges, verges and boundaries' and a search icon. The website's header features the Mogers Drewett logo (a stylized 'M' in a circle) and the text 'MOGERS DREWETT'. To the right of the logo is the phone number '0800 533 53'. Below the logo is a navigation menu with links: 'Personal', 'Business', 'Financial', 'About Us', and 'Contact Us'. The breadcrumb trail at the top of the article reads 'Home / News & Blogs / Hedges, verges and boundaries'.

Hedges, verges and boundaries

05 Dec 2014

West Country solicitor Jonathan Cheal is a public rights of way specialist whose services are in demand across the country on a topic which can be a minefield for farmers and landowners alike. He's also well known for his brightly coloured bow-ties.

Today he deals with the question: Who owns the verge outside my property?

There isn't a straight forward answer. The extent of the highway is normally hedge-to-hedge. Lanes and rural roads often have wide grass verges but these are as much part of the highway as the Tarmac.

However, the interest of the highway authority is not usually the freehold but merely the surface and a sufficient depth to allow maintenance and control of obstruction.

If you have land or property next to the verge then you may hold the freehold interest in the subsoil of the verge subject to the right of the highway authority to maintain the surface and of the public to pass by.

You, as the frontager, will normally own the hedge and any tree growing in or inside the hedge will belong to you so if an overhanging branch falls you will normally be liable.

If the tree grows in the verge you might say it's the highway authority's liability but they may argue that the roots are in the subsoil so therefore you are liable.

The moral is that all landowners need to take great care.

As to whether the frontager really does own the freehold in the subsoil will depend on proof of title, although there is a common law presumption about owning up to the midway point, or all of it if you own land on both sides.

If you own the freehold in the verge, can you prevent the highway authority, or anyone else, such as a utility company, from installing signs or equipment in the verge?

The normal rule is that if the signs or equipment are only placed on the surface, and the highway authority consents, there's not much the landowner can do.

APPENDIX III From Definitive Map Manager, Countryside Access Team, 02 May 2024

To: Cllr Juliet Henderson

I'm writing to confirm the basis on which public access to a right of way can be temporarily suspended.

Section 14 of the Road Traffic Regulation Act 1984 says the following:

If the traffic authority for a road are satisfied that traffic on the road should be restricted or prohibited—

(a) because works are being or are proposed to be executed on or near the road; or

(b) because of the likelihood of danger to the public, **or of serious damage to the road**, which is not attributable to such works; or

(c) for the purpose of enabling the duty imposed by section 89(1)(a) or (2) of the Environmental Protection Act 1990 (litter clearing and cleaning) to be discharged,

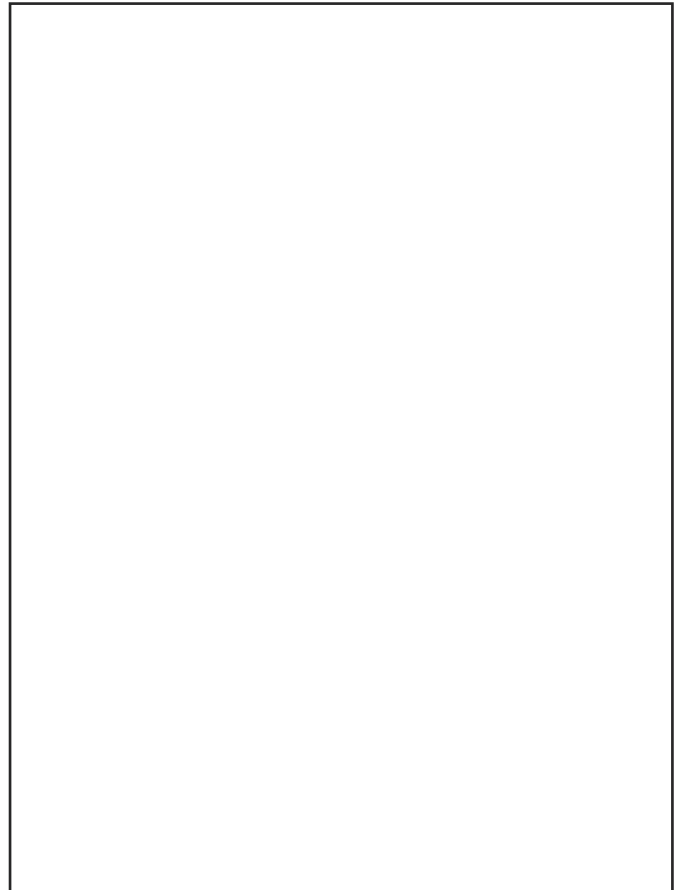
the authority may by order restrict or prohibit temporarily the use of that road, or of any part of it, by vehicles, or vehicles of any class, or by pedestrians, to such extent and subject to such conditions or exceptions as they may consider necessary.

To my knowledge, we have never used subsection (c), so closures tend to be implemented either on the basis of planned works, **or due to the likelihood of damage to the route** or danger to the public.

Closures can restrict certain classes of user (eg vehicles, or all except pedestrian traffic) or all public access.

Hope this helps in the first instance, happy to discuss further if you have any specific queries.

Kind regards

APPENDIX IV – POND TREE – DELIVERED AND PLANTED

APPENDIX V.I – REPORT AND OPTIONS – WESTON ROAD FOOTWAY**UPTON GREY PARISH COUNCIL
PROPOSED FOOTPATH**

MAY 2024

Background

The verge between the pond and the drive leading to Covington House (and two other properties), where the Weston Road narrows, has been used by pedestrians as a walkway to avoid walking on Weston Road at this point. The verge is predominantly laid to grass with flower borders close to the boundaries with the neighbouring properties (The Old School House and Wesley). The walkway is in two sections, divided by the drive to The Old School House and Wesley. The first section of walkway borders The Old School House and is approximately 15 metres in length (shown in red in Photograph 1 and in Photograph 2 below). The second section borders Wesley and is approximately 20 metres in length (shown in blue in Photograph 1 and in Photograph 3 below).



Photograph 1



Photograph 2 (red)



Photograph 3 (blue)

APPENDIX V.II – REPORT AND OPTIONS – WESTON ROAD FOOTWAY**UPTON GREY PARISH COUNCIL
PROPOSED FOOTPATH**

MAY 2024

The photographs show that over time and especially during periods of prolonged, wet weather, the walkway has become muddy, killing the grass along its route.

Photograph 2 shows that a large Yew hedge encroaches over the verge where the existing pond path meets Weston Road. To ensure a safe walkway and to avoid pedestrians having to step onto Weston Road when leaving the pond path, before joining the walkway, the Yew hedge should be pruned by c. 500mm.

There are additional obstructions along the walkway, including the hazard bollards and flower beds planted by the owners of The Old School House and Wesley. In order to improve the walkway, UGPC may need to approach the owners to get agreement to remove or reduce the extent of the flower beds.

Proposal

UGPC has discussed the possibility of improving the surface of the walkway to provide a mud free path for pedestrians. Whilst there are many alternative methods of constructing such a path, the two optimal options given the width constraints, costs and to avoid the need for consents, are:

- A. To excavate the existing earth walkway to a depth of c.75mm and width of c. 500mm, forming vertical sides, laying a permeable membrane and back filling with fine sawdust, compacted at intervals, as illustrated in Figure 1 and Photograph 4 below. Photograph 4 shows the existing footpath running to the east of Manor Farm Barns. This solution provides a well drained surface that holds together well and is comfortable to walk on. Whilst it is understood that the sawdust was provided by Hampshire Joinery which has now vacated the unit at Manor Farm, it should be possible to find an alternative supplier which would be prepared to provide sufficient quantities of sawdust to complete the path.



Photograph 4

APPENDIX V.III – REPORT AND OPTIONS – WESTON ROAD FOOTWAY**UPTON GREY PARISH COUNCIL
PROPOSED FOOTPATH**

MAY 2024

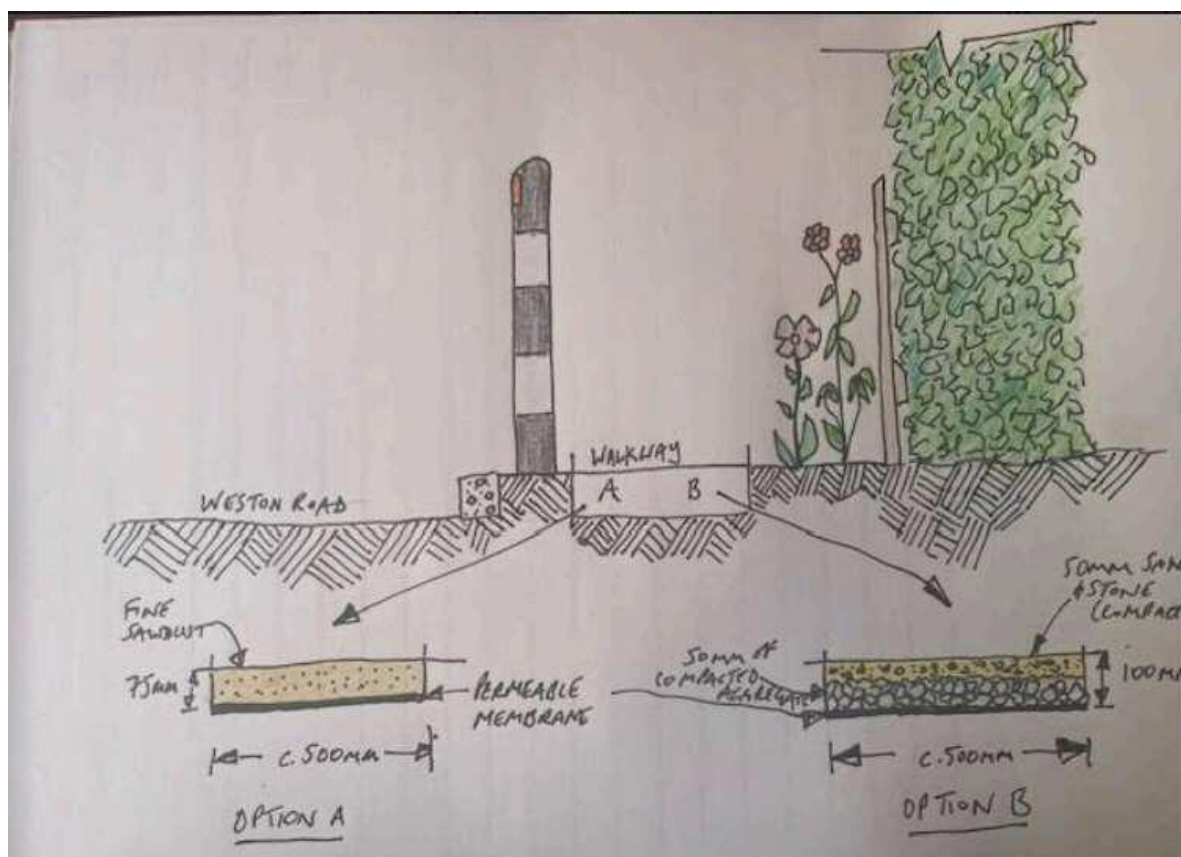


Figure 1

- B. To excavate the existing earth walkway to a depth of c.100mm and width of c. 500mm, forming vertical sides (with or without timber edging) laying a permeable membrane and backfilling with a crushed and compacted aggregate to form a sub base of c.50mm on which a mixture of sand and stone to a depth of c.50mm could be compacted, as illustrated in Figure 2 and Photograph 5 below. Photograph 5 shows the existing footpath to the west of the pond.



Photograph 5

APPENDIX V.IV – REPORT AND OPTIONS – WESTON ROAD FOOTWAY**UPTON GREY PARISH COUNCIL
PROPOSED FOOTPATH**MAY 2024

The benefits of Option A over Option B are:

- The path could be more easily constructed by a volunteer working party.
- Cost free as opposed to a cost of c£1,500.
- No stones are involved. Stones could cause a hazard if any were to fall onto the public highway and be flicked up by vehicle tyres..
- A more natural, less impactful solution - could be undertaken at risk without the need for Highways and LPA consents?
- A shallower excavation is required, less muck away.

Risks

It is considered that there are few risks in undertaking the work for either option. The excavations are shallow and therefore will not interfere with services. There is a water supply inspection cover in the red section, adjoining the walkway in front of The Old School House but this can be worked around. The main risk will be work close to the public highway and it is suggested that cones and warning signs are used during the works together with a banksman to warn the working group of large oncoming vehicles or other risks.

Recommendations

It is suggested that Option A is the chosen option.

Paul Barnes
15 May 2024

APPENDIX VI – FP 12



APPENDIX VII – ACCOUNTS TO DATE

INCOME UPTON GREY 2024/25 – 16 May 2024

Balance brought forward from April 1st 2024									£25,135.47
Date	Description	Precept	Grass cutting grant	Grants (other)	Tennis subs	Bank interest	VAT reclaim 22/23	VAT reclaim 23/24	TOTAL
24/04/24	Precept six months	£11,163.00							£11,163.00
24/04/24	BDBC Grass cutting grant		£1,292.47						£1,292.47
	Tennis subscriptions								
2024/25	Bank Interest					£53.44			£53.44
TOTALS		£11,163.00	£1,292.47	£0.00	£0.00	£53.44	£0.00	£0.00	£12,508.91

£12,508.91

Receipts and Payments Summary

Start balance	£25,135.47
Plus Income	£12,508.91
Less Expend	£10,679.28
Balance	£26,965.10

Bank reconciliation

Lloyds-Treasurers	£876.02
Lloyds-Business	£26,089.08
Balance	£26,965.10

TENNIS ACCOUNT

Bal t/o from	2022/23	£10,798.48
Income	2022/23/24	£0.00
Expend	2022/23/24	£0.00
Balance		£10,798.48

TREASURERS ACCOUNT 31
UPTON GREY PARISH COUNCIL

£ 876.02 Current b

£876.02 Available funds

Savings accounts to suit your

Take custo
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to suit the way yBUS BANK INSTANT 30-80
UPTON GREY PARISH COUNCIL

£ 26,089.08 Ba

EXPENDITURE UG 2024/25 – 16 May					Salaries	Clerk allowance	Finance/ Governance	Community / Grants	Maintenance			SID	Pond	Project VH	Village Hall	Tennis	VAT	TOTAL
Invoice date	Paid date	Payee	Description						Contract	General	Playground							
1	22/03/24	Ornamental Trees	Pyrus salicifolia Pendula										£329.16				£65.84	£395.00
2	2023/24	Clerk	Allowance 2023/24			£240.00												£240.00
3	09/01/24	AndyLoos-STH1675354	Portaloos Church Fete					£180.00									£36.00	£216.00
4	08/04/24	HALC / NALC-6473	Subs (incl NALC) 2024/25				£326.00											£326.00
5	17/04/24	Saunders-2323	Maintenance Contract-April						£279.00									£279.00
6	22/04/24	Hook Fencing	2 x 6' stakes, 4 x tree ties										£16.77				£3.35	£20.12
7	16/04/24	Saunders-2327	Planting Willow tree										£85.00					£85.00
8	16/04/24	Hi Tech Heating	V Hall boiler															
9	27/04/24	Anscombe&Sons	Kitchen unit VH												£364.10		£72.82	£436.92
10	APRIL	28/04/24	Lengthsman	Salary APRIL	£61.60										£4,492.18	£1,332.02	£1,164.84	£6,989.04
10a	APRIL	28/04/24	Lengthsman	Salary APRIL	£3.82													£65.42
11	APRIL	28/04/24	Clerk	Salary APRIL	£528.00													
11a	APRIL	28/04/24	Clerk	Salary APRIL	£31.80													£559.80
12	29/04/24	01/05/24	Helping Hand	Litter Picker					£39.15								£7.83	£46.98
13	29/04/24	01/05/24	SurryHillsSolicitors	VH Land Registry			£855.00										£165.00	£1,020.00
TOTALS					£625.22	£240.00	£1,181.00	£180.00	£279.00	£39.15			£430.93	£4,492.18	£1,696.12		£1,515.68	£10,679.28
					Salary	Clerk allowance	Finance/ Governance	Community	Maintn contract	Maintn general	Playground	SID	Pond	Project-VH	VH	Tennis	VAT	TOTAL

£10,679.28

APPENDIX VIII – INSURANCE REGISTER MAY 2024

UPTON GREY PARISH COUNCIL PROPERTY INSURED REGISTER MAY 2024					Calculated	DECLARED VALUE	SUM INSURED
ASSET	LOCATION	PURCHASE / BUILD date	TOTAL PUCHASE, BUILD, RENOVATE	TO MAR 2024	£41,500.00	£43,716.00	£52,459.00
TREES							
3 x Hawthorn <i>Prunifolia</i>	Little Hoddington Rec RG252SA	Sept-24	£161.25				
LAND							
Village Hall Land	Church Street	1925	£1.00				
Land at Village pond	Village Pond	Not known	£1.00				
Land at top of Cleaves Lane	Cleaves Lane, RG25 2RG	Not known	£1.00				
GROUND SURFACE				GROUND SURFACE			
Tennis Court - surface	Little Hoddington Rec RG252SA	2000 est	£20,234.00	£15,000.00	£41,500.00	£43,716.00	£52,459.00
Artificial grass-ball wall	Little Hoddington Rec RG252SA	Aug-21	£21,950.00	£25,000.00			
Artificial grass-cricket run-up	Little Hoddington Rec RG252SA	Aug-21	£1,245.00	£1,500.00			
SPORTS EQUIPMENT				SPORTS EQUIPMENT	£6,500.00	£10,000.00	£12,000.00
Tennis Court post and nets	Little Hoddington Rec RG252SA	2000 est		£1,000.00			
Fixed goal post	Little Hoddington Rec RG252SA	2000 est	£3,205.00	£3,500.00			
Moveable goal post and net	Little Hoddington Rec RG252SA	2000 est	£1,607.00	£2,000.00			
PLAYGROUND EQUIPMENT				PLAYGROUND EQUIPMENT	£88,000.00	£87,261.00	£104,713.00
Children's play equipment	Little Hoddington Rec RG252SA	2005 est	£45,000.00	£45,000.00			
		2016/17	£12,755.00	£18,000.00			
			£10,000.00				
		2021	£8,884.00	£10,000.00			
Outdoor Gym Equip	Little Hoddington Rec RG252SA	Apr-21	£7,107.85	£10,000.00			
Ball Wall	Little Hoddington Rec RG252SA	Aug-21	£3,750.00	£5,000.00			
STREET FURNITURE				STREET FURNITURE	£21,700.00	£30,000.00	£36,000.00
Speed indicator device	Fixed post in Parish	Sept-23		£2,000.00			
Queen's Green canopy plaque	Little Hoddington Rec RG252SA	Sept-24	£129.58				
Shelter at playground	Little Hoddington Rec RG252SA	2005 est	£2,995.00	£8,000.00			
K6 old red phone kiosk	Opposite Hoddington Arms	2005 est	£1.00	£7,000.00			
Benches x4	x2 Little Hoddington Rec	2010 est	£1,241.00	£3,200.00			
Signposts by pond	Village Pond	2013	£100.00				
Bench & Plaque	??	Aug-21	£290.84	£500.00			
Rec equip disclaimer notice	Little Hoddington Rec RG252SA	Aug-21	£725.00	£1,000.00			
CONTENTS				CONTENTS			
Toshiba Laptop	Clerk storage RG27 9AF	2014	£495.00		£2,500.00	£12,500.00	£15,000.00
Public Access Defibrillator	Village Shop RG25 2RA	2015	£1,000.00	£2,500.00			
			£122,879.52				

APPENDIX IX

PLANNING UPDATE 16 MAY 2024

APPLICATIONS NEW SINCE LAST MEETING

T/00229/24/TCA (Validated 08 May 2024) Blackberry House Cleves Lane. T1,T2,T3 Cherry trees: fell T4 Field maple: fell. To be replaced by eight Beech trees.

T/00208/24/TCA (Validated 22 April) Upton Grey House. G1 Birch: reduce by to 2 to 3m leaving a finishing height of 3.5m, crown thin by 10%. T2 Poplar: crown lift to 6m T3 Poplar: removal of two branches overhanging polytunnel T4 Holm Oak: Crown lift to 5m, clear building by 2m and thin by 10% T5 Walnut: reduce canopy by 1.5m leaving a finishing height of 4m. T6 Dead tree: fell. T7 Holm oak: crown lift 3m and thin by 30%. T8 Indian bean tree: repollard to a finishing height of 3.5m. T9 Lime: reduce by 6m leaving tree at 10m. T10 Lime: reduce to a 8m monolith. T11 Lime: reduce western side by 2 to 3m leaving a finishing height of 10m. T12 Lime: remove southern side at bifurcation at approx 3m to a finishing height of 8m.

T/00209/24/TCA (Validated 22 Apr 2024) Village Pond, Weston Road. 1 Alder: fell to ground level in decline due to Honey fungus.

23/02704/FUL and 23/02705/LBC (**Reconsultation** new design & materials, 28 March 2024, Validated 27 Oct 2023) Hoddington House, Baymans Lane. Erection of two new main entrance gate lodges and gates, construction of formal ponds and new landscaping. New proposal for gatehouses in brick with stone band (as opposed to rendered finish) and slate roof. Parish Council comment submitted so far that prefer the new design / materials but would prefer lower height. Further comment following meeting.

PROGRESS OF RECENT APPLICATIONS

T/00192/24/TCA (**Pending** Validated 10 Apr 2024) Cleves Farm Cleves Lane

1. Overgrown Leylandii hedge (Ref H1 on plan) Removal and replacement of overgrown Leylandii hedge consisting of around 27 individual hedge trees. Length approx 25m along boundary with Blackberry House garden and 2m adjacent along Cleves Lane where the hedge is dead (the remainder of the Cleves Lane hedge is to be retained). Height approx 6-8m and width up to approx. 5m. Dying back in places. Reason: very overgrown resulting in loss of light and garden space, particularly due to its width. Unattractive alien species which does not grow back when pruned. Also dying back in places To be replaced with new hedge in same location. Evergreen species to grow to around 3m high against new fence/ trellis. Possible additional line of trained screening trees (eg lime) to be planted on the Blackberry House side of the boundary
2. Dying Leylandii hedge (Ref H2 on plan) Removal and replacement of dying Leylandii hedge consisting of 4 individual hedge trees. Length approx 4m inside Cleves Lane gate entrance from Cleves Lane. Height approx 5m and width up to approx 2m. Reason: Dying. To be replaced with new hedge in same location. Evergreen species to grow to c3m high against new fence/ trellis.
3. Ash tree - removal of dangerous and dying limbs (Ref T1 on plan) Old ash tree. Removal of dead or overhanging limbs (up to approx 30% of the size of the tree canopy) (Ref T1 on the plan) Reason: This ancient tree is slowly dying and has regularly dropped large limbs over the 30 years we have lived here. We aim to make it safe and hopefully prolong the life the tree

T/00186/24/TCA (**Approve** 03 May, Validated 05 Apr 2024) Minack Cottage, Weston Road. T1 Weeping willow: fell and remove root.

24/00604/FUL (**Pending** 15 Mar) Land South West of Upton Grey, Weston Road. The proposed siting for three dog exercise paddocks with access and parking, including the erection of fencing. *Parish Council response submitted: 96 neighbour objection comments on BDBC website @ 16 May. Strong objection from Landscape, EH object re noise on basis insufficient info, request noise survey. Heritage Statement went on website 12 April, Conservation no yet commented.* +

24/00334/HSE (**Pending** 16 Feb 2024) Foxgloves, Powntley Copse. Demolition of the rear conservatory, detached single storey garage and lean-to and shed structure. Erection of a two storey replacement garage with accommodation incidental to the enjoyment of the dwelling house. Erection of an outdoor structure to cover existing outdoor kitchen, and extension of existing wall around two sides.

Plus corresponding application to East Hants District - land crosses District border to the South
Objections raised by East Hants

23/03050/FUL (**Pending**, Validated 19 Dec 2023) Land At Manor Farm Yard. Erection of 1 no building with 4 no commercial units. *Objection comment submitted. 27 public objections, none supporting. Comment from Conservation 02 Feb re no Heritage Statement submitted. Landscape comment 27 March re tree planting.*

23/02801/FUL (**Refuse** 24 April, Validated 09 Nov 2023) Thursden House, Basingstoke Road RG25 2RE. Erection of a single dwellinghouse, together with a garage and associated access, car parking and landscaping.

23/02704/FUL & 23/02705/LBC (**Pending**, Validated 27 Oct 2023) Hoddington House, Baymans Lane. Erection of two new main entrance gate lodges and gates, construction of formal ponds and new landscaping. *PC comment submitted. (Preference for brick with clay tile roof as 02 Aug Option.) Correspondence from Case Officer Claire Steele 19 Feb..*

23/00957/LDEU (**Grant** 04 May 2024, Validated 13 Apr 2023) Thursden Cottage, Basingstoke Road, Upton Grey. Application for a Certificate of Lawfulness for the existing use of the property known as Thursden Cottage as a self-contained dwellinghouse.

SOLAR FARM, ODIHAM PARISH

24/00914/AMCON (**Validated** 09 May 2024) Chosley Farm, Bidden Road, North Warnborough. Variation of Condition 1 attached to Planning Permission 20/03185/FUL dated 11/11/2021 to extend the time allowed for the implementation of the permission by an additional year from 3 years to 4 years. Out of District consultation from Hart.

20/03185/FUL (Grant 11 Nov 2021, Validated 21 Jan 2021) Chosley Farm, Bidden Road, North Warnborough. Construction of a Solar Photovoltaic Farm with an output capacity not to exceed 49.9MW of energy, with associated battery storage and supporting infrastructure including inverters and a transformer, fencing, CCTV installation and landscaping works

APPENDIX X- ENTRY FOR CHURCH WELCOME PACK

A warm welcome from Upton Grey's Parish Council!

The PC works on behalf of the people of the parish and for the well-being of the local community. It gives views on behalf of the community, on planning applications and other proposals that affect the parish. It also alerts the relevant authorities to problems that arise or work that needs to be undertaken, and helps the borough and county tiers of government stay in touch with our local community.

There are five Parish Councillors, a Parish Clerk and a Village Lengthsman. The Councillors are all volunteers, who are voted in or co-opted.

The PC generally meets every third Thursday of the month, at 7:00 pm in the Village Hall. There are no meetings in August and December. Villagers are very welcome to attend. The meetings start with an open forum when parishioners can ask questions and talk about specific issues. The agenda is sent out a few days before each meeting, and is also posted in the noticeboard just outside The Shop.

We hope that you enjoy life in our active parish.

APPENDIX XI

UPTON GREY VILLAGE HALL ANNUAL REPORT FOR THE AGM OF THE PARISH COUNCIL 2024

From: Tom Seabrook 12 May 2024

1. Tom Seabrook was appointed Chairman in May 2023.
2. During the past 12 months, the Hall has undergone radical improvements namely:
 - a) Total re-decoration of the Hall;
 - b) Installation of a totally New Kitchen and Equipment + Redecoration;
 - c) Installation of a new and Modern Central Heating Boiler.

The above have been funded by a Combination of:

- a) Grants from Basingstoke & Deane Borough Council;
- b) Grants / Payments from the UK Parish Council;
- c) Own reserves.

There remains tbc a Grant towards the redecoration and re-flooring of the Toilet Block.

The Hall is now in pristine condition and our thanks are due to the Parish Council and our fellow Committee Member Jane Hanbury.

3. Social Events for fundraising in addition to regular Hirings have included a Reels night and a Musical Soiree with local Children performing.
4. Cash Balances at end April 2024 were £10,712 .00 and Balance Sheet reserves were £7,258.21. A copy of the Balance Sheet is appended. See note 1 for the P&L summary in the year to 30th September 2023. Our important 100 Club sold 157 tickets.
5. The Village Shop was extended during the year, and now has a larger offering and better layout.
6. We are currently examining the options in terms of installing Solar Panels on the hall roof to help reduce Electricity Bills.
7. My thanks to all the Committee members for their magnificent contributions over the year, and for being such a wonderful team.

WTC SEABROOK, CHAIRMAN

Note 1: Profit & Loss in the financial year to 30th September 2023:

Revenues £5,520; Gross Profit £5,128; Running costs £9,108; Premises improvement costs net of grants £14,336; Profit -£18,316.

APPENDIX XII
UPTON GREY TENNIS CLUB REPORT
From: