

# UPTON GREY PARISH COUNCIL

## Minutes of the Upton Grey Parish Council meeting

held in the Village Hall on 20 June 2019 at 7.00pm (meeting commenced at 7.05pm)

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**In attendance: - Cllr N Ralls, Cllr A Barker, Cllr P Barnes and Cllr T Harman**

Also in attendance-Beverley Bridgman (Parish Clerk), George Hillier (Parish Lengthsman), Borough Councillor Mark Ruffell, and 3 members of the public

### Draft minutes subject to confirmation

**001/FC/06/19-20 Receive and accept apologies for absence**

Apologies had been received from Cllr Holroyd

**002/FC/06/19-20 Receive and note any declarations of interest relevant to the Agenda**

None

**003/FC/06/19-20 The Chairman to sign as a correct record the minutes of the Parish Council meeting held on 20 May 2019**

The Chairman signed as a correct record the minutes of the Parish Council meeting held on 20 May 2019

**004/FC/06/19-20 Open the meeting to members of the public**

Three members of the public attended

**005/FC/06/19-20 Receive reports**

The Lengthsman provided his report which is in Appendix A. Cllr Ruffell presented a report which is also in Appendix A

**006/FC/06/19-20 Consider and discuss the following planning applications:**

**006.1/FC/06/19-20 Erection of a single storey side extension, infill extension and alterations to fenestrations  
The Red House, Weston Close, Upton Grey,  
RG25 2RX**

**Reference 19/01022/HSE**

The Parish Council discussed the application and it was resolved to submit the comment of **no objection. However, in view of the number of trees and hedges that have already been removed from the site they would ask that tree planting and landscaping is considered as part of the application.**

**006.2/FC/06/19-20 (T1) Pussy Willow fell because of excessive shading (T2) 5 no. Hazel Trees fell because of excessive shading and risk of trees falling due to excessive coverage of ivy (garage and neighbours tennis court is at risk if trees fall)**

**The Red House, Weston Close, Upton Grey,  
RG25 2RX**

**Reference T/00254/19/TCA**

The Parish Council discussed the application and it was resolved to submit the comment of **no objection. However, in view of the number of trees and hedges that have already been removed from the site they would ask that tree planting and landscaping is considered as part of the application.**

**006.3/FC/06/19-20 Hedge/tall shrub reduction**

**Meadowside, Upton Grey, RG25 2FE**

**Reference T/00228/19/TCA**

The Parish Council discussed the application and it was resolved to submit the comment of **no objection**

**006.4/FC/06/19-20 Installation of an underground LPG fuel tank**

**18 Little Hoddington, Upton Grey, RG25 2RN**

**Reference 19/01287/HSE**

The Parish Council discussed the application and it was resolved to submit the comment of **no objection**

**006.5/FC/06/19-20 Fell 1 lime tree and 1 field maple, casting shadow on vegetable garden, replant with hazel hedge to match with existing vegetable garden border**

**Upton House, Upton Grey, RG25 2RE**

**Reference T/00238/19/TCA**

The Parish Council discussed the application and it was resolved to submit the comment of **no objection**

**006.6/FC/06/19-20 T1 Almond: fell to ground level**

**13 Little Hoddington, Upton Grey, RG25 2RN**

**Reference T/00251/19/TCA**

The Parish Council discussed the application and it was resolved to submit the comment of **no objection**

**007/FC/06/19-20 Update on previous planning applications**

Since the Parish Council meeting in May Basingstoke and Deane Borough Council have approved the following tree works applications:

Ref T/00183/19/TCA Mayfield Cottage, Weston Road

Ref T/00170/19/TCA The Red House, Weston Road

Ref T/00205/19/TCA Gatesgarth, Cleves Lane

Since the Parish Council meeting in May Basingstoke and Deane Borough Council have approved the following planning application:

19/01075/HSE 1 Little Hoddington

Since the Parish Council meeting in May the Parish Council have responded to Basingstoke and Deane Borough Council with **no**

**objection** to revised plans under Ref 19/00059/FUL Reynard House, Weston Road. This was agreed under the Upton Grey Planning Policy.

**008/FC/06/19-20 Approve the Electronic Payment request for June**

The Electronic Payment request as shown below was approved for payment

**009/FC/06/19-20 Note the current financial situation and sign bank statements**

The current financial situation was noted and can be found in Appendix B. The bank statements were signed and reconciled, with

Upton Grey Parish Council - June 2019 Electronic Payment Request

To	Item	Amount	Invoice number
<b>Staff</b>	Salary June 2019	£576.00	
	Expenses June 2019	£18.00	
	Total	<b>£594.00</b>	6/19
<b>Staff</b>	Salary June 2019	<b>£44.20</b>	
<b>HMRC</b>	Tax & NI June 2019	<b>£11.20</b>	
	Total	£55.40	June
<b>Saunders Landscape</b>	Maintenance June 2019	<b>£215.00</b>	1251
<b>SLCC</b>	Purchase of Local Council Administration 11th edition plus postage	<b>£108.79</b>	506511
<b>Upton Grey Drama Group</b>	Grant for open air theatre production (minute 018/FC/05/19-20)	<b>£400.00</b>	
<b>All Saints Church</b>	Grant for Upton Grey Church fete (minute 019/FC/05/19-20)	<b>£600.00</b>	
<b>Howden UK Group Ltd</b>	Tennis Club Insurance (subject to discussion and agreement under minute ref 010/FC/06/19-20)	<b>£162.00</b>	633907

the balances being:

**Current Account: £9741.50**

**Savings Account: £15290.24**

**010/FC/06/19-20 Discuss and confirm renewal of the tennis club insurance**

Renewal papers had been received from the current insurers Hiscox at a renewal figure of £162 (no increase since last year) it was discussed and agreed to accept this renewal figure. Public liability insurance is covered under the tennis clubs membership of the LTA

**011/FC/06/19-20 Update on the Upton Grey History Society project “Window on the Past”**

The Parish Council provided a grant of £1872 in 2017 towards the

initial set up of the “Window on the Past” project. The Upton Grey History Society had sent a process report confirming that the website is now live and they are beginning the slow process of uploading thousands of entries. They will be looking for volunteers to help with this. The website is not yet available to the public however there is a plan for a ‘soft launch’ to the public in the next few months which will enable people to see the full potential of the website and start generating some interest

**012/FC/06/19-20 Update from the Clerk regarding training for new Councillors**

The Clerk confirmed that Cllr Barker had been booked on the course ‘The Knowledge and Core Skills’. HALC had advised that a fee of £800 would be charged to hold a specific training event for Councillors in the village. The Clerk issued all Councillors with a list of appropriate training courses until the end of 2019 with the understanding that Councillors will let her know what they can attend

**013/FC/06/19-20 Consider jobs for the County Council Lengthsman in July**

The next visit by the County Council Lengthsman would be on 9 July. It was discussed and agreed that the following jobs would be added to the July job sheet:

- Weedkiller over the playground surface
- Weedkiller surrounds of the tennis court
- Cut back encroaching grass on the path that goes up to the playground
- Clean the telephone box ie glass inside and out, wipe down notice inside and remove weeds growing inside
- Remove moss from the paths in Weston Close
- Re-dig grips in Weston Road
- Weed around front of the shop
- Re-attach the “Road Narrows” sign on Church Street

**014/FC/06/19-20 Consider an offer of lilies and some newts for the village pond**

Pending the emptying of their pond a villager had offered some lilies and newts for the village pond. It was discussed and agreed that it has taken a while for the pond to look in good shape and the current planting scheme appears to be working and the ducks flourishing. The Clerk would reply to the offer to say thank you, but no thank you

**015/FC/06/19-20 To endorse the appointment of Mrs Viv Anscombe to the Upton Grey Educational Trust**

It was resolved to endorse the appointment of Mrs Viv Anscombe as Managing Trustee to the Upton Grey Educational Trust

**016/FC/06/19-20 Update from the Clerk regarding the pinch point on Weston Road and Weston Road flooding**

The Clerk confirmed that Hampshire County Council have agreed to build up the verge at the pinch point in Weston Road and to install

verge markers. This should make the footpath on the verge safer. The Clerk has been informed this work has been put through as a 6 month priority

The County Councillor, Anna McNair Scott, had received confirmation from the landowner that work to clear the ditches, hedgerows and trees in the Weston Road flooding area would commence after the nesting season

**017/FC/06/19-20 Discuss road safety in Upton Grey**

Communications from various villagers regarding road safety in the village were discussed. As a starting point it was agreed that the Clerk will action the following:

- Speak to PC Andy Reid regarding the Police stance on cyclists, ie the speed at which they sometimes travel and groups of cyclists riding two and often more abreast
- Explore the possibility of either hiring or purchasing a 'Speeding Initiative Automated Number Plate Recognition Camera (ANPR)' or another type of speed camera for use in the village.
- Speak to our County Councillor, Anna McNair Scott, regarding the possibility of further reducing the speed limit in and out of the village and ask if she might like to attend a Parish Council meeting to discuss road safety in the village
- It has been noted that the entrance to the new building site on Weston Road isn't very safe ie, large holes with only plastic fencing around it. The Clerk is to contact both the developer and Hampshire County Council to ask that this is rectified

A follow up report will be provided at the July Parish Council meeting

**018/FC/06/19-20 Discuss concerns from villagers regarding foul water and other drainage requirements at the new development on Weston Road**

Concerns were discussed. It was agreed that the Clerk will contact Basingstoke and Deane and ask for clarification of the following:

- Under which planning application has work started on the site
- What drainage scheme has been agreed for foul water and storm drainage and can the Parish Council see the approved agreement?
- If there is a problem with drainage after the site is built who will be responsible?

**019/FC/06/19-20 Confirm the date and time of the next meeting**

The next meeting of the Parish Council will be held in the village hall at 7pm on Thursday 18 July 2019

**There being no other business the meeting closed at 8.40pm**

## Upton Grey Lengthsman Report June 2019

### Litter

Normal clean ups undertaken

Fly tipping of rubble, earth and tyres at the byway on Tunworth Road, reported to Basingstoke and Deane Borough Council on 17<sup>th</sup> June

### Highways

Some potholes in Church Street and Greywell Road were repaired on 31 May 2019

Further potholes on Church Street have been reported

Further pothole along Greywell Road has been reported

Road Liable to flooding sign placed on Weston Road

Roadwork sign left by the pond has been reported to Hampshire County Council, reference 21434646

### Pond area

Duck signs all in place

New arrivals

### Footpaths

Footpaths 6 (fallen branch) and 7 (bushes and tree encroaching onto the path) were reported to Hampshire County Council in May. Hampshire County Council advise that footpath 7 will be cut in their annual cutting programme in July. Hampshire County Council advise that the fallen branch is 'in progress'

## Report from Borough Councillor Mark Ruffell

### Litter

The strategy behind reporting the processed waste fly tipping at Five Lanes, Greywell Road to South Today was with the hope that someone would come forward with information. The Environment Agency did come forward and the culprit is now being dealt with accordingly. It should be noted that the whole of Five Lanes is actually in the Hart district but Basingstoke and Deane Borough Council have the contract to clear waste in the Hart district

## Road Safety

Cllr Ruffell suggests that the Parish Council take advice regarding road safety in the village and look at various solutions, they should also consider what they want to achieve in the long term

## Planning

The Basingstoke Local Plan is due for review in the next few months. The Borough are currently undertaking a 'call for sites' for developers, landowners or other interested parties to let them know about sites that could be suitable for residential, employment or other development.

## Biodiversity

Cllr Ruffell is promoting biodiversity; the Borough Council are looking at ways of linking up the Crabtree plantation, Basing Common, the Lime Pits and Basing Fen. These are all significant areas of natural beauty and wildlife that the Borough wants to protect. The Borough is also keen to look at restoring the route of Basingstoke canal from Eastrop Park to Basing House

## Transport

With regards to transport in the Borough there are considerations regarding moving the bus station to the front of the train station. This would remove one link from the Eastrop roundabout that could ease traffic congestion.

Two-way traffic will be reinstated at the top of town.

The shuttle bus, which transports people from the leisure centre to Basingstoke town centre and Basingstoke to Old Basing, is very expensive to the taxpayer so alternatives will be considered.

**Appendix B**  
**Upton Grey Parish Council Monthly Sheet**  
**June 2019**

**Lloyds Current Account**

Balance as at 20 May 2019 £11422.84 (agrees statement dated 31 May 2019)

**Payments**

<b>Date</b>	<b>To</b>	<b>Amount</b>
21 May 2019	Staff salary & expenses May 2019	£687.18
21 May 2019	Staff salary & expenses May 2019	£44.40
21 May 2019	HMRC Tax & NI May 2019	£11.00
21 May 2019	Saunders Landscapes	£215.00
21 May 2019	Came & Company	£459.76
21 May 2019	J Smith & Son	£264.00

**Receipts**

<b>Date</b>	<b>From</b>	<b>Amount</b>
		Nil
Balance as at 14 June 2019		<b>£9741.50</b> (agrees on line statement dated 14 June 2019)

**Lloyds Savings Account**

Balance as at 20 May 2019 £15289.57 (agrees statement dated 31 May 2019)

**Receipts**

<b>Date</b>	<b>From</b>	<b>Amount</b>
10 June 2019	Bank interest	£0.67
Balance as at 14 June 2019		<b>£15290.24</b> (agrees on line statement dated 14 June 2019)

**Total Balance as at 20 June 2019**

Lloyds Current Account		£9741.50
Lloyds Savings Account		£15290.24
Unpresented cheques	nil	
Cancelled cheques	nil	
Net Bank Balance	nil	
		<b>£25031.74</b>

**Chairmans Signature and date:**