

UPTON GREY PARISH COUNCIL

Minutes of the Upton Grey Parish Council meeting
held in the Village Hall on 21 March 2019 at 7.00pm

In attendance: - Cllr Paul Gray, Cllr Charles Holroyd, Cllr David Janaway,
and Cllr Nick Ralls.

Also in attendance- Beverley Bridgman (Parish Clerk), George Hillier (Parish
Lengthsman) 2 members of the Village Hall Committee, the manager of the village
shop and 3 villagers.

Draft minutes subject to confirmation

001/FC/03/18-19 Receive and accept apologies for absence

Apologies were received and accepted from Cllr J Wallinger.

002/FC/03/18-19 Receive and note any declarations of interest relevant to the Agenda

None.

003/FC/03/18-19 The Chairman to sign as a correct record the minutes of the Parish Council meeting held on 11 February 2019

The Chairman signed as a correct record the minutes of the Parish
Council meeting held on 11 February 2019.

004/FC/03/18-19 Open the meeting to members of the public

The manager of the village shop reported that the current takings are
£4500-£5000 a week; this amount is not viable for him to stay in
business.

He advised that he needs villagers to visit and support the shop more.
He would also like to move the Post Office from its current position to
make space for more freezers to stock more ready meals.

The Village Hall Committee stated that they will contact the Post
Office to initiate moving the Post Office counter from its current
position and will consider circulating a survey regarding the village
shop.

The Village Hall Committee and the manager of the village shop will
think of ideas to take things forward for the shop and bring these to
the Parish Council meeting in April. There will also be an item on the
agenda in April for Councillors to discuss the village shop.

005/FC/03/18-19 Receive reports

A report was received from the Lengthsman, this can be found in
Appendix A.

006/FC/03/18-19 Consider and discuss the following planning applications:

**006.1/FC/03/18-19 T1 Leylandii (1): fell. T2 Sycamore (2): fell. T3 Sycamore (2): fell T4 Ash (2), Sycamore (3), Laurel (2), Leylandii (5) Lodge Farm Cottage, Cleves Lane, Upton Grey, RG25 2RG
Reference number T/00061/19/TCA**
The Parish Council discussed the application and it was **resolved** to submit the comment of **no objection**.

**006.2/FC/03/18-19 Poplars on drive: fell 4 as dead Alder: crown lift, removal of 5 branches below 5m height Beech: crown lift removal of 3 branches below 6-8m height
Cleves Farm, Cleves Lane, Upton Grey, RG25 2RG
Reference number T/00074/19/TCA**

The Parish Council discussed the application and it was **resolved** to submit the comment of **no objection**.

**006.3/FC/03/18-19 T1 Silver birch: fell T2 Grey poplar: fell T3 Holme oak: fell. T4 Red maple: remove branches shading part of garden and thin
Hilltop Cottage, Upton Grey, RG25 2RE
Reference number T/00062/19/TCA**

The Parish Council discussed the application and it was **resolved** to submit the comment of **no objection**.

**006.4/FC/03/18-19 4 Leylandii: fell to ground level
Manor House, Upton Grey, RG25 2RD
Reference number T/00091/19/TCA**

The Parish Council discussed the application and it was **resolved** to submit the comment of **no objection**.

**006.5/FC/03/18-19 1. Remove tree growing through the fence. 2. Remove Beech too close to flowering Cherry. 3. Remove storm damaged Beech
Barleycorn, Cleves Lane, Upton Grey, RG25 2RG
Reference number T/00114/19/TCA**

The Parish Council discussed the application and it was **resolved** to submit the comment of **no objection**.

007/FC/03/18-19 Update on previous planning applications

Since the last Parish Council meeting on 11 February 2019 Basingstoke and Deane Borough Council have approved the following planning applications:

Ref 18/03354/HSE 8 Hoddington Farm Cottages

Ref 19/00307/OOBC & 57938/001 Land South of Flinders

Ref 18/03247/HSE April Cottage

Since the last Parish Council meeting on 11 February 2019

Basingstoke and Deane Borough Council have approved the following tree works application:

Ref T/00011/19/TCA Westfield Cottage

008/FC/03/18-19 Approve the Electronic Payment request for March

The electronic payment request as shown below was approved for payment.

Upton Grey Parish Council - March 2019 Electronic Payment Request -

To	Item	Amount	Invoice number
B Bridgman	Salary March 2019	£576.00	
	Home Office Expenses March 2019	£18.00	
	Expenses	£1.69	
	Total	£595.69	3/19
G Hillier	Salary March 2019	£44.40	
HMRC	Tax & NI March 2019	£11.00	
	Total	£55.40	March
Saunders Landscape	Maintenance March 2019	£209.00	1215

009/FC/03/18-19 Note the current financial situation and sign bank statements

The current financial situation was **noted** and can be found in Appendix B. The bank statements were signed and reconciled, with the balances being:

Current Account £4997.09

Savings Account £15288.33

010/FC/03/18-19 Discuss quote received for the Ground Maintenance Contract

A quote had been requested and received from the current contractors, Saunders Landscape, at a sum of £2580 for the period 1 May 2019-30 April 2020. It was **resolved** to accept this quotation.

011/FC/03/18-19 Discuss any action to be taken regarding the Weston Road pinch point

The damaged post at the pinch point had been replaced by John Smith & Son in February. There are concerns as to the speed at which vehicles travel through this area and for the safety of pedestrians walking on the verge behind the posts. It was **resolved** that the Parish Clerk will contact the Road Safety Engineering Team at Hampshire County Council to ask what measures they can take to improve safety in this area.

012/FC/03/18-19 Discuss quote received for the removal of trees at the Parish Council owned land in Cleves Lane

The Parish Clerk reported that she had not yet received a quote from the maintenance contractors. It was **resolved** that the Parish Clerk

would chase this quote and could proceed with the authorisation of the work if the figure quoted is under £250.

013/FC/03/18-19 Discuss quote received for tennis court clean

Cross Court Services had offered to match last years figure of £864.00 (including VAT) for the following work: high pressure cleaning of the tennis court, chain link fencing and gate. Chemical treatment in Spring and Autumn. It was discussed and **resolved** to accept this quote. The Parish Clerk would confirm this to Cross Court Services and the Tennis Committee so that the work could be actioned.

014/FC/03/18-19 Discuss work to be actioned by the Parish Lengthsman Scheme

The Parish Clerk confirmed that Upton Grey have been accepted into the County Council Parish Lengthsman Scheme. This entitled them to a grant of around £1000 (TBC) for work to be actioned by a central Lengthsman. The scheme is managed by The Candovers Parish Council so would involve no invoicing or billing by Upton Grey. The Parish Clerk had been given a list of the jobs the Lengthsman could/couldn't do. It was **resolved** that the Parish Clerk would check if jobs could be allocated month by month and check the prices charged by the Lengthsman as this could determine what jobs are allocated to him. This would be discussed again at the next Parish Council meeting.

015/FC/03/18-19 Update on Weston Road flooding

Cllr P Gray met with the County Councillor in March regarding flooding in Weston Road. The County Councillor advised she would communicate with the landowner regarding removal of vegetation on Weston Road which could be contributing to the flooding issues. The land owner had now responded confirming the land ownership by a family member and that they were proposing contacting the managing agent to ask how the vegetation should be dealt with. A map had also been sent confirming ownership of the fields in the flooding area. Confirmation had been requested from the land owner as to the area causing the problem. It was **resolved** that the Parish Clerk would reply to the land owner via the County Councillor confirming that, in the Parish Councils opinion, an area marked in yellow on the map represented where vegetation, gullies and drains needed to be cleared. She would mention that the flooding problem predominantly appeared to be the whole section on the map but that the flooding accumulated in the marked yellow part. The Parish Clerk would ask that the land owner take the matter forward with his managing agent and ask if a representative from the Parish Council could meet on site with the managing agent. The Parish Clerk would also contact Hampshire Highways to report the current position and to ask when the gulley outside April Cottage would be cleansed.

016/FC/03/18-19 Discuss the upcoming Parish Council elections

It was discussed and confirmed that at least 3 of the current Parish Councillors would not be standing for election in May 2019. Despite numerous communications to the village by the Parish Clerk definite and willing potential candidates had not been forthcoming. The Parish Clerk pointed out that by law the Parish Council must have 5 Councillors to be able to function. To continue to have the General Power of Competence 4 of those Councillors must have been elected. It was discussed and agreed that the Parish Chairman would circulate an email to villagers detailing the importance to the village of there being applicants to enable the Parish Council to function effectively. The Parish Chairman would also contact those people who had shown an interest to see if they would be willing to stand. It was also agreed that other Councillors would contact potential candidates.

017/FC/03/18-19 Confirm the date and time of the next meeting

It was confirmed that the next Parish Council meeting would be held on Thursday 18 April at 7pm.

There being no other business the meeting closed at 8.41pm.

Email clerk@uptongreyparishcouncil.co.uk

Appendix A

Upton Grey Lengthsman Report March 2019

Litter

Normal clean ups undertaken.

Flytipping cleared on Bidden Road.

Highways

Cleves Lane potholes have now be allotted to a contractor and should be fixed shortly.

Chased up-Ref 21338307

Further potholes on Church Street reported.

Displaced post on verge at pinch point replaced by J Smith.

Flint wall outside Rose Cottage damaged by vehicle. Displaced flints have been recovered and placed on verge. Not sure who is responsible for repair.

Footpaths

No problems that I am aware of.

Water leak

Stop cock opposite village shop repaired and road restored on 1 March.

Appendix B
Upton Grey Parish Council Monthly Sheet
March 2019

Lloyds Current Account

Balance as at 11 February 2019 £6567.99 (agrees statement dated 28 February 2019)

Payments

Date	To	Amount
21 February 2019	Staff salary & expenses February 2019	£594.00
21 February 2019	Staff salary & expenses February 2019	£44.40
21 February 2019	HMRC Tax & NI, February 2019	£11.00
21 February 2019	Saunders Landscapes (Invoice 1204)	£209.00
21 February 2019	Upton Grey Village Hall (Invoice 01 Feb 19)	£652.50
22 February 2019	J Smith & Son (Invoice 6448) minute ref 004/FC/02/18-19	£60.00

Receipts

Date

From

Nil

Balance as at 21 March 2019 £4997.09 (agrees on line statement dated 21 March 2019)

Lloyds Savings Account

Balance as at 11 February 2019 £15287.05 (agrees on line statement dated 21 March 2019)

A bank statement has not been received for the Savings Account. At the time of the last meeting on 11 February 2019 the interest was not showing in the account so figures reflect this

Receipts

Date

From

11 February 2019	Bank interest	£0.69
11 March 2019	Bank interest	£0.59

Balance as at 21 March 2019 £15288.33 (agrees on line statement dated 21 March 2019)

Total Balance as at 21 March 2019

Lloyds Current Account		£4997.09
Lloyds Savings Account		£15288.33
Unpresented cheques	nil	
Cancelled cheques	nil	
Net Bank Balance	nil	
	Total	£20285.42